

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg, and Ben Storms. Also present were Aaron Olson with T.P. Anderson & Company and General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the agenda for the May 27, 2021 regular meeting as presented. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the April 29, 2021 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for April 2021 in the amount of \$524,197.41 and the list of expenses for April 2021 in the amount of \$584,207.86. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 278,225.45
A/R – Communications	\$ 63,518.25
Merchandise/Services – Electric	\$ 115.00
Merchandise/Services – Communications	\$ 108.00
Carrier Access Fees – Communications	\$ 4,240.18
Write-Off Recovery – Electric	\$ 165.39
Write-Off Recovery – Communications	\$ 162.48
Cornbelt Patronage – Electric	\$ 3,009.34
NIMECA Power Bill Credits – Electric	\$ 135,300.31
Interest Income – Electric	\$ 3,579.45
LIHEAP Energy Assistance – Electric	\$ 560.00
Deposits – Electric	\$ 2,615.00
Deposits – Internet	\$ 446.00
Deposits – Telephone	\$ 50.00
Deposits – Cable TV	\$ 91.00
Marathon Energy Sales – Electric	\$ 6,728.06
E911 Fees – Communications	\$ 643.26
Tower Lease – Communications	\$ 2,100.00
Attachment H Revenues – Electric	\$ 19,803.35
Miscellaneous – Telephone	\$ 52.00
Miscellaneous – Cable TV	\$ 41.10
BSG Credit Refund – Communications	\$ 191.75
Office Phones – Electric	\$ 30.00
COVID Supplies Credit – Electric	\$ 117.92
COVID Supplies Credit – Internet	\$ 39.30
COVID Supplies Credit – Telephone	\$ 29.48
COVID Supplies Credit – Cable TV	\$ 9.83
COVID Technology Credit – Electric	\$ 69.00
COVID Technology Credit – Internet	\$ 23.00
COVID Technology Credit – Telephone	\$ 17.25
COVID Technology Credit – Cable TV	\$ 5.75
Insurance Dividend – Electric	\$ 1,266.30
Insurance Dividend – Internet	\$ 422.10
Insurance Dividend – Telephone	\$ 316.58
Insurance Dividend – Cable TV	\$ 105.53
Total Cash Receipts	\$ 524,197.41

Electric Receipts	\$ 451,584.57
Communications Receipts	\$ 72,612.84
Total Cash Receipts	\$ 524,197.41

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 127.92
AFLAC	Employee Contributions	\$ 245.80
Ahlers & Cooney	Legal Services – FTTP Project	\$ 32,411.00
Alliant Energy	Natural Gas	\$ 358.80
Aureon	CALEA/SS7/Switching/Transport	\$ 576.96
Avesis	Group Vision Insurance	\$ 108.48
Bailey, Dave	Safety Footwear	\$ 144.40
Bally Sports North	Programming Fees	\$ 2,795.24
Big 10 Network	Programming Fees	\$ 528.75
CE Power	Substation Transformer Maint.	\$ 31,174.45
Century Link Access	Access/Transport Fees	\$ 552.32
Consortia Consulting	Consulting Contract	\$ 975.00
Counsel	Lanier Copier Support	\$ 103.74
Customers	Deposit/Credit Refunds	\$ 1,164.16
Department of Energy	WAPA Power Bill	\$ 31,117.25
DGR Engineering	Engineering Fees	\$ 425.00
Echo Group	Coaxial Cable/Relays	\$ 367.81
Employee Benefit Systems	Self-Funding – Administration	\$ 120.00
Employee Benefit Systems	Self-Funding – Claims	\$ 2,733.62
Goldfield Telecom	FTTP Project Materials	\$ 16,293.72
Grainger	Pressure Gauge/Batteries	\$ 128.04
Hearst Television	Programming Fees	\$ 1,663.20
Horsetech	UPS Shipping Fees	\$ 17.42
ICMA RC	Employee Contributions	\$ 800.00
Internal Revenue Service	Payroll Taxes	\$ 7,677.87
Internal Revenue Service	Federal Excise Taxes	\$ 702.72
Interstate TRS Fund	TRS Fund Assessment	\$ 213.95
Iowa Department of Revenue	Sales Tax	\$ 6,794.00
Iowa Department of Revenue	State Withholding	\$ 1,254.00
Iowa Public Employees Retirement System	IPERS Contributions	\$ 5,064.11
Iowa Utilities Board	DPRS Assessment	\$ 36.74
Itron, Inc.	Annual Maintenance/Support	\$ 1,854.46
Johnsen Contractors, LLC	Tiling Supplies	\$ 163.00
KC Nielsen LTD	135,000 BTU Heaters	\$ 1,123.50
Laurens Chamber	Membership Dues	\$ 50.00
Laurens, City of	Utility Billing	\$ 92,180.93
Laurens Food Pride	Cleaning Supplies	\$ 29.92
Laurens House of Print	Paper	\$ 67.14
Laurens Municipal Power & Communications	Communications Bill	\$ 163.85
Laurens Municipal Utilities	Utility Bill	\$ 93.72
Laurens Plumbing	Supplies	\$ 288.87
Laurens State Bank	Service Charges	\$ 29.82
Laurens Sun	Publications/Advertising	\$ 553.31
Long Lines	RF Gateway Annual Maintenance	\$ 3,859.85
Long Lines	Communication Services	\$ 9,418.12
Lumen Lexcis	Directory Listings	\$ 36.45
Main, Richard	Meeting Expense	\$ 43.68
Merchant Bankcard	Credit Card Processing Fees	\$ 941.23
Messenger	Advertising	\$ 184.00
MidAmerican Energy	Neal 4 Operations	\$ 22,000.00

National Cable Television Cooperative	Programming Fees	\$ 15,526.81
National Cable Television Cooperative	CMTS Annual Support	\$ 2,292.79
Nexstar Broadcasting	Programming Fees	\$ 1,594.56
NIMECA	Locating Paint	\$ 1,463.76
NIMECA	1/0 Cable/Inner Duct	\$ 11,715.49
Oakhill Consulting	FTTP Project Engineering	\$ 603.00
Office Elements	Office Supplies	\$ 229.83
Payroll	Salaried, Hourly & Overtime	\$ 21,869.23
PLIC-SBD Grand Island	Life/Disability Insurance	\$ 498.16
Pop Media	Programming Fees	\$ 44.88
Power & Telephone	FTTH Project Materials	\$ 183,933.22
Power Core Engineering	Flexible LTC Drive Shaft	\$ 705.38
Pro Cooperative	Fuel/Diesel/Oil	\$ 1,045.55
R&D Industries	Network Support	\$ 2,283.25
Spencer Municipal Utilities	Transport Fees	\$ 660.75
T & R Electric	Substation Oil Testing	\$ 440.00
Unity Point Occupational Medicine	Employee Hearing Tests	\$ 228.38
US Card Systems	Credit Card Terminal Lease	\$ 29.95
Verizon	Wireless Phone Service	\$ 207.76
Visa	Expansion Relief Valve	\$ 157.58
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$ 9,860.23
Woodley Insurance	EMC Package Insurance Renewal	\$ 48,256.00
Zcorum	Cable Modem Provisioning	\$ 802.98
	Total Expenses	\$ 584,207.86

Electric Expenses	\$ 502,660.89
Communications Expenses	\$ 81,546.97
Total Expenses	\$ 584,207.86

Aaron Olson of T.P. Anderson & Company presented the Audit Report of Calendar Year 2020. The Board reviewed the financial statements, budgetary comparisons, schedules of operating revenues and expenses and the schedule of findings provided in the Audit Report. Motion by Trustee Runneberg and seconded by Trustee Storms to accept the Audit Report of Calendar Year 2020. Ayes: All. Nays: None. Motion carried.

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for April 2021. No specific action was taken.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve Pay Request #1 in the amount of \$79,144.85 for the work completed on the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project by MP Nexlevel, LLC. Ayes: All. Nays: None. Motion carried.

The Board received 1 sealed bid for the Ditch Witch 350SX. It was from Mudd Brothers Custom Exteriors in the amount of \$1,500.00. Motion by Trustee Runneberg and seconded by Trustee Storms to approve the sale of the Ditch Witch 350SX to Mudd Brothers Custom Exteriors in the amount of \$1,500.00. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the hiring of Ethan Schultz for the seasonal position of Summer Helper at an hourly rate of \$11.00 an hour. Ayes: All. Nays: None. Motion carried.

Discussion was held on quotes for the electronics to be used for the Electric Improvements/Fiber-To-The-Premise Project. Oakhill Consulting had not received all the requested information yet. No action was taken at this time.

Discussion was held on communication services and pricing once we convert everyone over to the new fiber system. No specific action was taken.

Discussion was held on the Fiber-To-The-Premise Project. The project is well underway and after 1 month the main line boring crew has approximately 14 blocks completed in the Northeast corner of town. MP Nexlevel, LLC currently has 1 main line boring crew and 1 drop crew working in Laurens. They are looking to increase that to 2 main line boring crews. No specific action was taken.

There being no further business, the Chairman declared the meeting adjourned at 3:30 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees