

July 22, 2021

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 11:30 a.m. on the above date. Present were Trustees Richard Main and Jerry Runneberg. Absent was Trustee Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Main to approve the agenda for the July 22, 2021 regular meeting as presented. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Main to approve the minutes of the June 29, 2021 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Main to approve the summary of receipts for June 2021 in the amount of \$364,505.60 and the list of expenses for June 2021 in the amount of \$1,351,563.19. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

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|---------------------------------------|----------------------|
| A/R – Electric | \$ 252,739.54 |
| A/R – Communications | \$ 67,310.15 |
| Merchandise/Services – Electric | \$ 840.00 |
| Merchandise/Services – Communications | \$ 162.00 |
| Carrier Access Fees – Communications | \$ 4,555.57 |
| Write-Off Recovery – Electric | \$ 280.00 |
| Deposits – Electric | \$ 2,641.45 |
| Deposits – Internet | \$ 664.00 |
| Deposits – Telephone | \$ 155.00 |
| Deposits – Cable TV | \$ 325.00 |
| Marathon Energy Sales – Electric | \$ 5,901.46 |
| Tower Lease – Communications | \$ 2,400.00 |
| Attachment H Revenues – Electric | \$ 23,826.05 |
| Miscellaneous – Telephone | \$ 21.00 |
| Miscellaneous – Cable TV | \$ 53.21 |
| Gain on Asset Disposal – Electric | \$ 1,500.00 |
| Fuel Tax Refund – Electric | \$ 660.70 |
| Fuel Tax Refund – Internet | \$ 220.23 |
| Fuel Tax Refund – Telephone | \$ 165.17 |
| Fuel Tax Refund – Cable TV | \$ 55.07 |
| Office Phones – Electric | \$ 30.00 |
| Total Cash Receipts | \$ 364,505.60 |

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|----------------------------|----------------------|
| Electric Receipts | \$ 288,419.20 |
| Communications Receipts | \$ 76,086.40 |
| Total Cash Receipts | \$ 364,505.60 |

List of Expenses

| | | |
|--------------------------|-------------------------------|-------------|
| A & M Laundry | Dust Mops & Mats | \$ 85.28 |
| Advanced Control Systems | SCADA System Support | \$ 1,237.02 |
| AFLAC | Employee Contributions | \$ 368.70 |
| Alliant Energy | Natural Gas | \$ 334.90 |
| Aureon | CALEA/SS7/Switching/Transport | \$ 573.04 |
| Avesis | Group Vision Insurance | \$ 108.48 |
| Bally Sports North | Programming Fees | \$ 1,406.56 |
| Big 10 Network | Programming Fees | \$ 531.00 |

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| Border States Electric | Supplies | \$ | 208.65 |
| Cleveland, Chad | Meeting Expenses | \$ | 492.13 |
| Consortia Consulting | Consulting Contract | \$ | 975.00 |
| Customers | Deposit/Credit Refunds | \$ | 363.46 |
| Department of Energy | WAPA Power Bill | \$ | 25,145.92 |
| Echo Group | FTTP Project Materials | \$ | 6,720.22 |
| Echo Group | Electric Supplies | \$ | 306.07 |
| Employee Benefit Systems | Self-Funding – Administration | \$ | 120.00 |
| Employee Benefit Systems | Self-Funding – Claims | \$ | 1,790.47 |
| Grainger | Tools | \$ | 53.31 |
| Hearst Television | Programming Fees | \$ | 1,675.80 |
| ICMA RC | Employee Contributions | \$ | 800.00 |
| Internal Revenue Service | Payroll Taxes | \$ | 10,281.37 |
| Internal Revenue Service | Excise Tax Penalty | \$ | 110.91 |
| Interstate TRS Fund | TRS Fund Assessment | \$ | 213.95 |
| Iowa Department of Revenue | Sales Tax | \$ | 6,410.00 |
| Iowa Department of Revenue | State Withholding | \$ | 1,721.00 |
| Iowa One Call | Locates | \$ | 93.60 |
| Iowa Public Employees Retirement System | IPERS Contributions | \$ | 6,155.28 |
| Laurens, City of | Utility Billing | \$ | 90,388.05 |
| Laurens, City of | Cash Transfer – General Fund | \$ | 30,000.00 |
| Laurens, City of | Cash Transfer – Pool | \$ | 650,000.00 |
| Laurens Food Pride | Supplies | \$ | 93.88 |
| Laurens House of Print | Paper/Envelopes | \$ | 414.60 |
| Laurens Municipal Power & Communications | Communications Bill | \$ | 113.90 |
| Laurens Municipal Utilities | Utility Bill | \$ | 93.64 |
| Laurens Plumbing | Supplies | \$ | 171.61 |
| Laurens State Bank | Service Charges | \$ | 37.31 |
| Laurens Sun | Publications/Advertising | \$ | 701.58 |
| Long Lines | Communication Services | \$ | 9,371.88 |
| Lumen Access | Access/Transport Fees | \$ | 551.63 |
| Lumen Lexcis | Directory Listings | \$ | 36.45 |
| Merchant Bankcard | Credit Card Processing Fees | \$ | 727.60 |
| Mid America Communications | FTTP Project – Central Office Work | \$ | 4,929.43 |
| MidAmerican Energy | Neal 4 Operations | \$ | 29,000.00 |
| MP Nexlevel LLC | FTTP Pay Request #2 | \$ | 245,334.82 |
| National Cable Television Cooperative | Programming Fees | \$ | 15,524.80 |
| National Emergency Number Association | Annual 911 Subscription | \$ | 255.00 |
| Nexstar Broadcasting | Programming Fees | \$ | 1,606.64 |
| NIMECA | Power Bill | \$ | 54,793.17 |
| NIMECA | Property Insurance | \$ | 91.12 |
| Oakhill Consulting | FTTP Project Engineering | \$ | 2,010.00 |
| Office Elements | Office Supplies | \$ | 171.92 |
| Payroll | Salaried, Hourly & Overtime | \$ | 27,618.08 |
| PLIC-SBD Grand Island | Life/Disability Insurance | \$ | 498.16 |
| Pop Media | Programming Fees | \$ | 45.22 |
| Postmaster | Postage | \$ | 570.00 |
| Power & Telephone | FTTH Project Materials | \$ | 94,455.16 |
| Pro Cooperative | Fuel/Diesel | \$ | 314.35 |
| R&D Industries | Network Support | \$ | 1,773.60 |
| Spencer Municipal Utilities | Transport Fees | \$ | 1,005.38 |
| Stuart C Irby | Splices/Triplex/Locate Flags | \$ | 2,701.11 |
| The Paper | Advertising | \$ | 50.00 |
| TP Anderson & Company | Audit Services | \$ | 5,500.00 |

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| Upper Des Moines Opportunity | Energy Assistance Refunds | \$ | 307.13 |
| US Card Systems | Credit Card Terminal Lease | \$ | 29.95 |
| Verizon | Wireless Phone Service | \$ | 207.84 |
| Visa | Website Backup | \$ | 38.39 |
| Wellmark Blue Cross Blue Shield | Group Health Insurance | \$ | 9,860.23 |
| Zcorum | Cable Modem Provisioning | \$ | 807.65 |
| Ziegler, Inc. | Generator Repairs | \$ | 1,079.79 |
| | Total Expenses | | \$1,351,563.19 |

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|-------------------------|-----------------------|
| Electric Expenses | \$1,288,745.60 |
| Communications Expenses | \$ 62,817.59 |
| Total Expenses | \$1,351,563.19 |

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for June 2021. No specific action was taken.

Motion by Trustee Runneberg and seconded by Trustee Main to approve Pay Request #3 in the amount of \$185,183.74 for the work completed on the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project by MP Nexlevel, LLC. Ayes: All. Nays: None. Motion carried.

Discussion was held on the Fiber-To-The-Premise Project. The main line crews have everything North of the railroad tracks completed and part of the downtown completed. The drop crews are slowly progressing. MP Nexlevel, LLC currently has 2 main line boring crews and 2 drop crews working in Laurens. No specific action was taken.

Discussion was held on packages and pricing of communication services for customers on our new fiber system. No specific action was taken.

Agenda item RSM Master Service Agreement and State of Work was tabled until the next board meeting.

There being no further business, the Chairman declared the meeting adjourned at 1:30 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees