

July 28, 2022

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 4:00 p.m. on the above date. Present were Trustees Richard Main and Jerry Runneberg. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Main to approve the agenda for the July 28, 2022 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Main to approve the minutes of the June 28, 2022 Board meeting. Ayes: All. Nays: None. Motion carried.

Trustee Ben Storms joined the meeting at 4:10 p.m.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for June 2022 in the amount of \$347,799.38 and the list of expenses for June 2022 in the amount of \$469,433.66. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 243,022.41
A/R – Communications	\$ 65,722.90
Merchandise/Services – Electric	\$ 530.00
Merchandise/Services – Communications	\$ 58.00
Carrier Access Fees – Communications	\$ 3,946.17
Write-Off Recovery – Electric	\$ 372.56
Write-Off Recovery – Communications	\$ 150.47
Deposits – Electric	\$ 2,300.00
Deposits – Internet	\$ 257.00
Deposits – Cable TV	\$ 290.00
Marathon Energy Sales – Electric	\$ 6,729.72
Tower Lease – Communications	\$ 1,200.00
Attachment H Revenues – Electric	\$ 23,072.89
Miscellaneous – Cable TV	\$ 95.26
Office Supplies – Electric	\$ 30.00
Office Supplies – Telephone	\$ 22.00
<u>Total Cash Receipts</u>	<u>\$ 347,799.38</u>

Electric Receipts	\$ 276,057.58
<u>Communications Receipts</u>	<u>\$ 71,741.80</u>
<u>Total Cash Receipts</u>	<u>\$ 347,799.38</u>

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 85.28
Advanced Control Systems	SCADA System Support	\$ 1,287.64
Advanced Door Systems	Garage Door Repairs	\$ 138.00
AFLAC	Employee Contributions	\$ 449.76
Alliant Energy	Natural Gas	\$ 375.56
Associate Partners	Pre EQ Annual Provisioning	\$ 295.00
Aureon	CALEA/SS7/Switching/Transport	\$ 581.16
Avesis	Group Vision Insurance	\$ 100.43
Bally Sports North	Programming Fees	\$ 1,345.40
Big 10 Network	Programming Fees	\$ 505.61
Calix, Inc.	Calix Support Fees	\$ 19,013.90
CDS Global	Credit Card Processing Fees	\$ 10.00

Cleveland, Chad	Meeting Expenses	\$	118.17
Community First Broadcasting	Radio Advertising	\$	52.50
Community State Bank	Service Charges	\$	116.35
Consortia Consulting	Consulting Contract	\$	975.00
Counsel	Lanier Copier Maintenance	\$	516.88
Customers	Deposit/Credit Refunds	\$	85.60
Department of Energy	WAPA Power Bill	\$	25,145.92
Display Systems International	Scrolling Guide Fees	\$	165.76
Echo Group	FTTP Project Materials	\$	1,542.96
Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	1,079.60
FISERV	Credit Card Processing Fees	\$	9.95
Goldfield Telecom	FTTP Project Materials	\$	21,260.29
Gray Media Group	Programming Fees	\$	907.50
Graybar Electric	FTTP Project Materials	\$	10,688.58
Hearst Television	Programming Fees	\$	1,638.34
Horsetech	UPS Shipping Fees	\$	16.73
ICMA RC	Employee Contributions	\$	1,000.00
Internal Revenue Service	Payroll Taxes	\$	8,952.37
Internal Revenue Service	Federal Excise Tax	\$	624.31
Interstate TRS Fund	TRS Fund Assessment	\$	178.62
Iowa Department of Revenue	Sales Tax	\$	6,316.56
Iowa Department of Revenue	State Withholding	\$	1,524.00
Iowa One Call	Locates	\$	132.40
Iowa Public Employees Retirement System	IPERS Contributions	\$	5,589.65
Iowa Utilities Board	DPRS Assessment	\$	71.07
Laurens, City of	Utility Billing	\$	90,490.04
Laurens, City of	Cash Donation	\$	30,000.00
Laurens Food Pride	Cleaning Supplies	\$	34.29
Laurens House of Print	Billing Inserts/Envelopes	\$	197.15
Laurens Municipal Utilities	Utility Bill	\$	114.94
Laurens Plumbing	Tools/Supplies	\$	481.77
Laurens Sun	Publications/Advertising	\$	652.95
Long Lines	Communication Services	\$	8,995.42
Lumen Access Billing	Transport Fees	\$	1,110.83
Lumen Lexcis	Directory Listings	\$	36.45
Merchant Bankcard	Credit Card Processing Fees	\$	930.30
Messenger	Advertising	\$	110.00
Mid America Communications	Verizon Bandwidth Upgrade	\$	549.46
MidAmerican Energy	Neal 4 Operations	\$	26,000.00
MP Nexlevel LLC	FTTP Project Pay Request #12	\$	98,663.16
National Cable Television Cooperative	Programming Fees	\$	15,569.69
National Emergency Number Association	Annual 911 Subscription	\$	255.00
Nexstar Broadcasting	Programming Fees	\$	1,626.84
NIMECA	Power Bill	\$	21,782.97
NIMECA	FTTP Project Materials	\$	1,553.11
NIMECA	NAR Transfer Fee	\$	12.56
NOS Communications	CABS Overpayment Refund	\$	47.25
Nyhart	GASB 75 Report	\$	1,250.00
Oakhill Consulting	FTTP Project Engineering	\$	2,584.00
Office Elements	Office Supplies	\$	465.63
Payroll	Salaried, Hourly & Overtime	\$	25,351.65
PLIC-SBD Grand Island	Life/Disability Insurance	\$	727.92
Pocahontas County E911	E911 Fees	\$	998.38

Pop Media	Programming Fees	\$	43.51
Postmaster	Postage	\$	265.88
Pro Cooperative	Fuel	\$	647.40
R&D Industries	Network Support	\$	639.50
R&D Industries	FTTP Project Network Configuration	\$	337.50
RB Lumber Company	Metal Posts	\$	202.23
Richardson's Service	Vehicle Supplies	\$	13.94
Roettger, Caleb	Safety Footwear	\$	150.00
RSM US LLP	Network Assessment	\$	698.25
Siepkner Auto	Vehicle Maintenance	\$	877.90
Spencer Municipal Utilities	Fiber Lease	\$	450.00
T&R Electric	Substation Oil Testing	\$	825.00
T.P. Anderson & Company	Audit Services	\$	7,800.00
Unity Point Occupational Medicine	Testing	\$	42.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	207.12
Visa	Website Backup/Meeting Reg.	\$	103.39
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	11,686.06
Zcorum	Cable Modem Provisioning	\$	805.42
	<u>Total Expenses</u>	\$	469,433.66

Electric Expenses	\$	385,177.38
Communications Expenses	\$	<u>84,256.28</u>
Total Expenses	\$	469,433.66

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for June 2022. No specific action was taken.

Fiber-To-The-Premise Project Update: All underground work is completed. The fiber pulling, splicing, and testing is completed. We have started pre-wiring the downtown businesses. We look forward to testing the new fiber system in August.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve Pay Request #13 in the amount of \$54,532.99 for the work completed on the Laurens 2021 Electric Improvements/Fiber-To-The-Premise Project by MP Nexlevel, LLC. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the Amendment to Calix Cloud Order Document by adding Cloud BSS Implementation Module. Cost is a one-time payment of \$4,500.00. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the Statement of Work (SOW) from Mid America Computer Corporation to integrate our communications billing system with Calix Support Cloud. Cost is a one-time payment of \$2,000.00 and an ongoing monthly payment of \$15.00. Ayes: All. Nays: None. Motion carried.

Discussion was held on the launch of the new fiber service. It was determined that all Internet customers will automatically be upgraded to the 200 Mbps symmetrical service that includes managed Wi-Fi and will receive a \$15.00 promotional discount for the first month of service. Changes to service package must come through LMPC's business office.

Discussion was held on LMPC providing a rebate for our utility customers if they plant a tree from the City's acceptable tree list. Board members all seemed interested in this idea, so they directed the General Manager to visit with the City Administrator and Public Works Director for their thoughts and concerns. No specific action was taken.

There being no further business, the Chairman declared the meeting adjourned at 6:40 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees