

September 29, 2022

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 4:00 p.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the agenda for the September 29, 2022 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the minutes of the August 29, 2022 regular board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the minutes of the September 27, 2022 special board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for August 2022 in the amount of \$553,127.16 and the list of expenses for August 2022 in the amount of \$399,823.40. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 266,813.56
A/R – Communications	\$ 70,299.87
Merchandise/Services – Electric	\$ 652.50
Merchandise/Services – Communications	\$ 82.00
Carrier Access Fees – Communications	\$ 4,512.54
Write-Off Recovery – Electric	\$ 1.48
NIMECA Power Credits – Electric	\$ 170,078.09
Investments Accrued Interest – Electric	\$ 1,427.02
Insurance Claim Garage Door – Electric	\$ 2,336.00
Jack Link's Payment to City of Laurens – Electric	\$ 154.00
ACP/Erate Reimbursement – Internet	\$ 270.00
Deposits – Electric	\$ 3,431.72
Deposits – Internet	\$ 825.00
Deposits – Cable TV	\$ 148.00
Marathon Energy Sales – Electric	\$ 9,033.33
Tower Lease – Communications	\$ 2,100.00
Attachment H Revenues – Electric	\$ 20,864.53
Miscellaneous – Telephone	\$ 20.00
Miscellaneous – Cable TV	\$ 77.52
<u>Total Cash Receipts</u>	<u>\$ 553,127.16</u>
Electric Cash Receipts	\$ 474,792.23
<u>Communications Cash Receipts</u>	<u>\$ 78,334.93</u>
Total Cash Receipts	\$ 553,127.16

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 87.28
AFLAC	Employee Contributions	\$ 299.84
Alliant Energy	Natural Gas	\$ 366.72
Aureon	CALEA/SS7/Switching/Transport	\$ 577.64
Avesis	Group Vision Insurance	\$ 100.43
Bally Sports North	Programming Fees	\$ 1,308.20
Big 10 Network	Programming Fees	\$ 491.63

Calix, Inc.	Calix Support Cloud	\$	5,500.00
CDS Global	Credit Card Processing Fees	\$	22.10
Cleveland, Chad	NIMECA Meeting Expense	\$	65.00
Community State Bank	Service Charges	\$	121.69
Consortia Consulting	Consulting Contract	\$	975.00
Crystal Clear Communications	Re-Issue Check	\$	75.00
Customers	Deposit/Credit Refunds	\$	769.74
Department of Energy	WAPA Power Bill	\$	35,435.04
Display Systems International	Programming Fees	\$	165.76
Echo Group	FTTP Project Tools/Connectors	\$	2,853.15
Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	16.02
FISERV	Credit Card Processing Fees	\$	21.09
Fransyl Equipment	Vehicle Maintenance	\$	2,039.03
Gray Media Group	Programming Fees	\$	896.25
Graybar Electric	FTTP Project - Fiber Jumpers	\$	997.55
Harold K. Scholz Company	West Plant – Generator Repairs	\$	4,039.34
Hearst Television	Programming Fees	\$	1,618.03
Horsetech	Shipping Fees	\$	28.82
ICMA RC	Employee Contributions	\$	1,000.00
Iconnectiv	Local Number Portability	\$	290.76
Internal Revenue Service	Payroll Taxes	\$	8,993.28
Interstate TRS Fund	TRS Fund Assessment	\$	137.76
Iowa Department of Revenue	Sales Tax	\$	6,565.78
Iowa Department of Revenue	State Withholding	\$	1,529.00
Iowa One Call	Locates	\$	23.40
Iowa Public Employees Retirement System	IPERS Contributions	\$	5,541.28
Iowa Utilities Board	IUB/OCA Assessment	\$	21.00
John Deere Financial	Serviced Gator	\$	188.91
KC Nielsen, LTD	Parts	\$	25.65
Laurens, City of	Utility Billing	\$	99,075.77
Laurens Food Pride	Supplies	\$	126.60
Laurens House of Print	Pens/Paper	\$	937.18
Laurens Municipal Power & Communications	Communications Bill	\$	156.49
Laurens Municipal Utilities	Utility Bill	\$	107.38
Laurens Plumbing	FTTP Project – Installation Supplies	\$	612.07
Laurens Sun	Publications/Advertising	\$	419.60
Long Lines	Communication Services	\$	3,029.93
Lumen Lexcis	Directory Listings	\$	36.45
Merchant Bankcard	Credit Card Processing Fees	\$	870.16
Mid America Communications II	FTTP Project – Installations	\$	35,645.01
MidAmerican Energy	Neal 4 Operations	\$	74,000.00
Midwest Liquid Systems	Underground Tank Maintenance	\$	876.15
MP Nexlevel LLC	FTTP Project Pay Request #14	\$	5,803.58
National Cable Television Cooperative	Programming Fees	\$	15,047.95
Nexstar Broadcasting	Programming Fees	\$	1,605.15
NIMECA	ERMCO Oil Switch	\$	2,396.79
NIMECA	NAR Transfer	\$	13.20
Norsolv	Services	\$	273.87
Oakhill Consulting	FTTP Project Engineering	\$	1,564.00
Office Elements	Office Supplies	\$	345.59
Payroll	Salaried, Hourly & Overtime	\$	25,492.73
Petty Cash	Postage	\$	19.10
PLIC-SBD Grand Island	Life/Disability Insurance	\$	727.92

Pop Media	Programming Fees	\$	42.31
Pro Cooperative	Fuel/Diesel	\$	484.36
R&D Industries	Network Support	\$	3,446.33
RB Lumber Company	FTTP Project – Plywood/Sacrete	\$	204.64
Siepkner Auto	East Generation Plant – Oil	\$	261.25
Spencer Municipal Utilities	Fiber Lease	\$	450.00
Unity Point Health TRMC	Employee Hearing Tests	\$	241.50
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	207.52
Visa	Domain Renewals	\$	48.34
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	11,686.06
Zcorum	Cable Modem Provisioning	\$	794.44
Ziegler, Inc.	Generators – Annual Maintenance	\$	29,436.86
	<u>Total Expenses</u>	\$	399,823.40

Electric Expenses	\$	342,872.82
Communications Expenses	\$	<u>56,950.58</u>
Total Expenses	\$	399,823.40

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for August 2022. No specific action was taken.

Fiber-To-The-Premise Project Update: We have started transitioning internet and telephone customers to the new fiber system. Eligible customers are being contacted by phone to schedule appointments for our installation teams. To date we have transitioned 86 customers over to the new fiber system.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve Task Order No. 2 with DGR Engineering for the Preliminary Design Phase of our Relay Upgrades and SCADA System Replacement Project. Estimated cost of the Preliminary Design Phase is \$19,500.00. Ayes: All. Nays: None. Motion carried.

There being no further business, the Chairman declared the meeting adjourned at 6:00 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees