

March 23, 2022

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 4:30 p.m. on the above date. Present were Trustees Richard Main, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the agenda for March 23, 2022 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the February 24, 2022 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for February 2022 in the amount of \$394,954.34 and the list of expenses for February 2022 in the amount of \$365,344.45. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R – Electric	\$ 292,370.86
A/R – Communications	\$ 61,361.31
Merchandise/Services – Electric	\$ 115.00
Merchandise/Services – Communications	\$ 82.00
Carrier Access Fees – Communications	\$ 2,228.81
Write-Off Recovery – Electric	\$ 20.93
Deposits – Electric	\$ 2,485.00
Deposits – Internet	\$ 279.00
Deposits – Telephone	\$ 65.00
Deposits – Cable TV	\$ 30.00
LIHEAP Energy Assistance – Electric	\$ 1,600.00
Marathon Energy Sales – Electric	\$ 11,166.82
Attachment H Revenues – Electric	\$ 23,027.68
Miscellaneous – Telephone	\$ 11.00
Miscellaneous – Cable TV	\$ 80.93
Office Phones – Electric	\$ 30.00
Total Cash Receipts	\$ 394,954.34

Electric Receipts	\$ 330,816.29
Communications Receipts	\$ 64,138.05
Total Cash Receipts	\$ 394,954.34

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 85.28
AFLAC	Employee Contributions	\$ 299.84
Amaril Uniform	FR Clothing	\$ 1,403.12
Aureon	CALEA/SS7/Switching/Transport	\$ 577.84
Aveis	Group Vision Insurance	\$ 100.43
Bally Sports North	Programming Fees	\$ 1,395.60
Big 10 Network	Programming Fees	\$ 526.58
Cleveland, Chad	Meeting Expenses	\$ 181.35
Community First Broadcasting	Radio Advertising	\$ 52.50
Community State Bank	Service Charges	\$ 147.51
Community State Bank	Safe Deposit Box Rent	\$ 15.00
Consortia Consulting	Consulting Contract	\$ 975.00
Crystal Clear Communications	Website Support	\$ 75.00
Customers	Deposit/Credit Refunds	\$ 254.65
Department of Energy	WAPA Power Bill	\$ 33,439.43

Employee Benefit Systems	Self-Funding – Administration	\$	120.00
Employee Benefit Systems	Self-Funding – Claims	\$	2.61
Forte	Processing Fees	\$	0.25
Gray Media Group	Programming Fees	\$	8,719.75
Hearst Television	Programming Fees	\$	1,739.89
ICMA RC	Employee Contributions	\$	1,000.00
Internal Revenue Service	Payroll Taxes	\$	7,647.43
Interstate TRS Fund	TRS Fund Assessment	\$	178.62
Iowa Association of Municipal Utilities	Membership Dues	\$	6,096.00
Iowa Department of Revenue	State Withholding	\$	1,233.00
Iowa Department of Revenue	Sales Tax	\$	7,451.39
Iowa Public Employees Retirement System	IPERS Contributions	\$	5,113.34
Justice Fire & Safety	Fire Alarm Inspection	\$	849.79
Laurens, City of	Utility Billing	\$	93,134.07
Laurens Food Pride	Supplies	\$	99.58
Laurens Municipal Power & Communications	Communications Bill	\$	160.69
Laurens Plumbing	Supplies	\$	70.56
Laurens Sun	Publications/Subscription	\$	35.29
Long Lines	Communication Services	\$	9,181.24
Lumen Access	Access Charges	\$	1,104.32
Lumen Lexcis	Directory Listings	\$	36.45
Merchant Bankcard	Credit Card Processing Fees	\$	802.99
Meyer Law Trust Account	Land Purchase	\$	15,000.00
MidAmerican Energy	Neal 4 Operations	\$	22,000.00
National Cable Television Cooperative	Programming Fees	\$	15,006.53
Nexstar Broadcasting	Programming Fees	\$	1,725.63
NIMECA	Power Bill	\$	80,962.07
NIMECA	NAR Transfer Fee	\$	11.05
NIMECA	Annual APPA Dues	\$	1,608.12
Oakhill Consulting	FOTP Project	\$	884.00
Payroll	Salaried, Hourly & Overtime	\$	21,907.07
PLIC-SBD Grand Island	Life/Disability Insurance	\$	570.14
Pocahontas County Recorder	Land Purchase Filing Fee	\$	22.00
Pop Media	Programming Fees	\$	45.31
Pro Cooperative	Fuel/Diesel	\$	411.56
R&D Industries	Network Support	\$	742.63
RSM US LLP	Network Assessment	\$	4,763.71
Spencer Municipal Utilities	Fiber Lease	\$	450.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	207.20
Visa	Calculators & Software	\$	418.02
Visa	Energy Conference Registration	\$	250.00
Visa	Website Hosting	\$	359.88
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	11,686.06
Zcorum	Cable Modem Provisioning	\$	803.88
	Total Expenses	\$	365,344.45

Electric Expenses	\$	297,681.37
Communications Expenses	\$	67,663.08
Total Expenses	\$	365,344.45

Trustees reviewed the Utility Funds Report, Balance Sheet, and Income Statement for February 2022. Motion by Trustee Runneberg and seconded by Trustee Storms to have the Investment Committee re-invest CD# 71368 upon maturity. Ayes: All. Nays: None. Motion carried.

Fiber-To-The-Premise Project Update: Our contractor, MP Nexlevel, has not been able to do much because of the weather. We have been informed that the rest of our electronics will be delivered in June. MP Nexlevel should be well underway by then with burying the rest of the inner duct drops as well as pulling, splicing, and testing the fiber.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the proposal from DSI for a new scrolling channel guide (Channel 4). The cost for this new equipment is \$165.75 a month. Ayes: All. Nays: None. Motion carried.

There being no further business, the Chairman declared the meeting adjourned at 6:30 p.m.

Richard Main
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees