

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:30 p.m. on the above date. Present were Trustees Jerry Runneberg and Ben Storms. Absent was Trustee Richard Main. Also present were Jocelyn Lange of CMBA Architects and General Manager Chad Cleveland. Adam Van Gorp of CMBA Architects attended the meeting by means of a Zoom call.

Motion by Trustee Storms and seconded by Trustee Runneberg to amend the agenda for the August 22, 2023 regular meeting by adding "AMI – Smart Meter Proposals". Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the July 27, 2023 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for July 2023 in the amount of \$336,375.83 and the list of expenses for July 2023 in the amount of \$315,170.09. Ayes: All. Nays: None. Motion carried.

### **Summary of Receipts**

A/R- Electric	\$ 215,825.40
A/R- Communications	\$ 63,674.73
Merchandise/Services- Electric	\$ 720.00
Merchandise/Services- Communications	\$ 110.00
Carrier Access Fees- Communications	\$ 3,183.21
Write Off Recovery- Electric	\$ 417.75
NIMECA Power Bill Credit- Electric	\$ 9,934.28
ERATE Reimbursement- Communications	\$ 180.00
Deposits- Electric	\$ 2,564.86
Deposits- Communications	\$ 778.00
Marathon Energy Sales- Electric	\$ 8,212.60
E911 Circuits- Communications	\$ 643.26
Tower Lease- Communications	\$ 3,036.00
Attachment H Revenues- Electric	\$ 25,848.95
Electronic Scrap- Communications	\$ 288.00
Miscellaneous- Communications	\$ 56.48
Motor Fuel Refund- Electric	\$ 284.18
Motor Fuel Refund- Communications	\$ 189.45
City of Laurens Reimbursement	\$ 428.68
<b>Total Cash Receipts</b>	<b>\$ 336,375.83</b>

Electric Receipts	\$ 264,236.70
Communications Receipts	\$ 72,139.13
<b>Total Cash Receipts</b>	<b>\$ 336,375.83</b>

### **List of Expenses**

A&M Laundry	Dust Mops & Mats	\$	89.28
AFLAC	Employee Contributions	\$	299.84
Ag State	Vegetation Control	\$	610.56
Aureon	CALEA/SS7/Transport	\$	553.50
Avesis	Group Vision Insurance	\$	103.45

Bally Sports North	Programming Fees	\$	1,135.20
Big 10 Network	Programming Fees	\$	422.40
Border States Electric	Supplies/Tools	\$	394.13
CDS Global	Credit Card Processing Fees	\$	41.30
Cleveland, Chad	Meeting Expenses	\$	324.88
CMBA Architects	Storage Building Project	\$	7,858.00
Community State Bank	Service Charges	\$	105.15
Consortia Consulting	Consulting Contract	\$	1,125.00
Customers	Deposit/Credit Refunds	\$	497.69
Department of Energy	WAPA Power Bill	\$	36,078.30
DGR Engineering	Relay Upgrades/SCADA Project	\$	1,610.00
Display Systems International	Programming Fees	\$	165.76
Echo Group	Supplies	\$	273.98
Employee Benefit Systems	Self-Funding- Administration	\$	120.00
Employee Benefit Systems	Self-Funding- Claims	\$	1,464.32
Fiserv	Credit Card Processing	\$	63.55
GFC Leasing	Canon Copier Lease	\$	155.00
Gray Media Group	Programming Fees	\$	824.00
Hearst Television	Programming Fees	\$	1,514.10
Horsetech	UPS Shipping Fees	\$	11.51
ICMA RC	Employee Contributions	\$	1,000.00
Internal Revenue Service	Payroll Taxes	\$	9,737.98
Internal Revenue Service	Federal Excise Tax	\$	558.78
Interstate TRS Fund	TRS Fund Assessment	\$	228.48
Iowa Department of Revenue	Sales Tax	\$	6,101.36
Iowa Department of Revenue	State Withholding	\$	1,349.11
Iowa One Call	Locates	\$	90.90
Iowa Public Employees Retirement System	IPERS Contributions	\$	6,149.40
Laurens, City of	Utility Billing	\$	90,135.30
Laurens Food Pride	Supplies	\$	48.19
Laurens Municipal Power & Communications	Communications Bill	\$	355.42
Laurens Municipal Utilities	Utility Bill	\$	218.03
Laurens Plumbing	AC/Water Heater/Grass Seed	\$	1,628.62
Laurens Sun	Publications/Advertising	\$	386.34
Library of Congress	SA1 Royalty Licensing Fee	\$	67.00
Long Lines	Communication Services	\$	9,643.93
Lumen Lexcis	Directory Listings	\$	72.90
Merchant Bankcard	Credit Card Processing	\$	970.47
Mid-America Communications II	FTTP Project- Customer Installs	\$	1,123.50
MidAmerican Energy	Neal 4 Operations	\$	38,000.00
National Content & Technology Cooperative	Programming/TiVo/ACA	\$	13,580.80
Nexstar Broadcasting	Programming Fees	\$	1,552.36
NIMECA	Annual MRES Settlement	\$	14,268.56
NIMECA	Materials (Fused Elbow)	\$	802.50
Norgard Sand & Gravel	Pea Rock	\$	409.85
Norsolv	Norsolv Services	\$	273.87
Office Elements	Office Supplies	\$	217.77
Payroll	Salaried, Hourly & Overtime	\$	26,297.14
PLIC-SBD Grand Island	Life/Disability Insurance	\$	731.47
Pocahontas County 911	E911 Fees	\$	888.15
Pop Media	Programming Fees	\$	38.32

Postmaster	Utility Billing Postage	\$	377.87
Pro Cooperative	Generation Fuel	\$	14,860.69
Pro Cooperative	Vehicle Fuel	\$	689.06
R&D Industries	Network Support	\$	463.50
RB Lumber Company	Tools/Supplies	\$	64.08
RSM US LLP	Network Support	\$	10.00
Schultz, Ethan	Tuition Reimbursement	\$	625.00
Secure Shred Solutions	Paper Shredding	\$	26.00
Siepkner Auto	Vehicle Maintenance/Repairs	\$	533.44
Sonksen, Karla	Board Meeting Supplies	\$	15.12
Spencer Municipal Utilities	Fiber Lease	\$	450.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
Verizon	Wireless Phone Service	\$	206.64
Visa	FR Clothing/Hulu Subscription	\$	525.82
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	13,264.44
Zcorum	Truvision Fes	\$	261.08
	<b>Total Expenses</b>	<b>\$</b>	<b>315,170.09</b>

Electric Expenses	\$	259,697.20
Communications Expenses	\$	55,472.89
<b>Total Expenses</b>	<b>\$</b>	<b>315,170.09</b>

Report on Opening of Construction Bids: Bids were received until 2:00 p.m. on August 17, 2023, in the Utility's office, City of Laurens, Iowa, presided over by the Secretary of the Board of Trustees. Present were Adam Van Gorp and Jocelyn Lange of CMBA Architects, Caleb Roettger, Ethan Schultz, and Dave Bailey of Laurens Municipal Power & Communications, and Chad Cleveland, Secretary of the Board of Trustees.

At said time it was announced that it was time to receive, open, and tabulate bids for the Laurens Municipal Electric Storage Building Project, in accordance with the plans and specifications filed with the Secretary. The following bids were received, opened, inspected, and tabulated:

<u>Name of Bidder</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Unit #1</u>	<u>Unit #2</u>
Woodruff Construction	\$674,900	\$25,555	\$40/ton	\$50/ton
Graves Construction	\$392,083	\$21,500	\$50/ton	\$50/ton
Wiltgen Brothers, Inc.	\$641,100	\$33,700	\$45/ton	\$55/ton

It was declared that all bids have been received and that the Board of Trustees will consider and act on the bids at its meeting as provided in the notice of bidders.

Chad Cleveland  
Secretary, Board of Trustees

Jocelyn and Adam of CMBA Architects went over their Letter of Bid Recommendation. Motion by Trustee Storms and seconded by Trustee Runneberg to accept the Letter of Bid Recommendation from CMBA Architects.

Trustee Runneberg introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" and moved that the Resolution be adopted. Trustee Storms seconded the motion to adopt. The roll was called, and the vote was,

Ayes: Runneberg and Storms

Nays: None

The Chairman Pro Tem declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

BE IT RESOLVED by the Board of Trustees of the Municipal Electric Utility of the City of Laurens, Iowa:

Section 1. That the following bid for the construction of a new storage building described in the plans and specifications adopted by the Board of Trustees on July 27, 2023, be and is hereby accepted, the same being the lowest responsible bid received for such work, as follows:

Contractor: Graves Construction Company  
1810 340<sup>th</sup> Street  
Spencer, Iowa 51301

<u>Base Bid</u>	<u>Alt #1</u>	<u>Unit #1</u>	<u>Unit #2</u>
\$392,083	\$21,500	\$50/ton	\$50/ton

Section 2. That the Chairman Pro Tem and Secretary are hereby directed to execute a contract with the contractor for the construction of a new storage building, such contract not to be binding on the City until approved by this Board of Trustees.

PASSED AND APPROVED, this 22<sup>nd</sup> day of August 2023.

Ben Storms

Chairman Pro Tem, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for July 2023. No specific action was taken.

Motion by Trustee Storms and seconded by Trustee Runneberg to change the employment status of Ethan Schultz from a Part-time Electric Helper to a Full-time Electric Apprentice Lineman as of August 6, 2023. Ayes: All. Nays: None. Motion carried.

Discussion was held on the revised Interconnection Standards, Interconnection Application, and Interconnection Agreement for certain distributed generation customers. Trustee Runneberg introduced the following Resolution entitled "RESOLUTION ADOPTING INTERCONNECTION STANDARDS, APPLICATION, AND AGREEMENT FOR CERTAIN DISTRIBUTED GENERATION CUSTOMERS AS A SUPPLEMENT TO THE UTILITY'S ELECTRIC SERVICE RULES" and moved that it be adopted. Trustee Storms seconded the motion to adopt, and a roll call vote was as follows:

Ayes: Runneberg and Storms

Nays: None

The Chairman Pro Tem declared the Resolution duly adopted as follows:

RESOLUTION ADOPTING INTERCONNECTION STANDARDS, APPLICATION, AND  
AGREEMENT FOR CERTAIN DISTRIBUTED GENERATION CUSTOMERS AS A  
SUPPLEMENT TO THE UTILITY'S ELECTRIC SERVICE RULES

WHEREAS, the Municipal Electric Utility of the City of Laurens, Iowa ("the Utility"), currently has in effect service rules or other standards providing for the interconnection of on-site (distributed) electric generation facilities to the municipal electric utility system; and

WHEREAS, on-site, customer-owned electric generation installations, such as solar, wind, or biomass, have become increasingly common in Iowa; and

WHEREAS, the Utility wishes to revise and replace its current standards for interconnection, safety, and operating reliability for these on-site (distributed) electric generation installations; and

WHEREAS, these interconnection standards are necessary to protect the integrity and reliability of the municipal electric utility system and the general welfare of the community; and

WHEREAS, the Utility has the authority to adopt service rules by Resolution of the Trustees of the Electric Utility; and

WHEREAS, this resolution is being adopted pursuant to the authority of Section 38A of Article 3 of the Iowa Constitution (municipal home rule), Section 384.84, and chapter 388 of the Iowa Code; and

WHEREAS, the Utility has had an adequate amount of time to formulate these standards prior to considering or approving them.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Municipal Electric Utility of the City of Laurens, Iowa:

Section 1. Interconnection Standards and Agreement:

1. That the Interconnection Standards are hereby adopted for the interconnection of on-site (distributed) electric generation facilities.

2. That the Interconnection Standards shall be attached to the Service Rules of the Municipal Electric Utility and incorporated for use with customers who own distributed generation facilities and shall replace any similar such standards adopted prior to this resolution.

3. That the standard agreement of interconnection for facilities less than 100 kW is hereby approved for use with the Interconnection Standards. One for use with facilities installed on or before the effective date of this resolution and one for use with facilities installed on or after the effective date of this resolution.

4. This resolution shall be effective from and after adoption, as required by law.

Section 2. Repealer Clause. All resolutions, parts of resolutions, or service rules adopted heretofore that conflict with these rules are hereby repealed insofar as such resolutions, parts of resolutions, or service rules conflict with these rules.

Section 3. Severability Clause. If any section, provision, or part of this resolution or the service rules adopted hereby shall be adjudged invalid or unconstitutional, then such adjudication shall not affect the validity of the resolution or service rules as a whole, and any section, provision, or part of the resolution or service rules that is not adjudged invalid or unconstitutional shall remain in full force and effect.

Section 4. Effective Date. The Interconnection Standards, Application, and Agreement adopted hereby and attached hereto, unless otherwise provided by law, shall apply on and after September 1, 2023. This resolution shall be in full force and effect upon its passage unless otherwise provided by law.

PASSED AND APPROVED this 22nd day of August 2023.

Ben Storms

Chairman Pro Tem, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees

Discussion was held on our two diesel generation plants, how often they are called to run, and the economics of each plant. It was determined that we should request a change of designation with NIMECA and Basin Electric for the East Generation Plant. By changing the designation to "Behind the Meter", LMPC will continue to operate the East Generation Plant as required to continue receiving capacity payments, however LMPC will not have to operate the East Generation Plant when we are called to run for reliability.

Discussion was held on AMI – Smart Meters that would replace all of our current electric meters with smart meters. Benefits include remote visibility of meters, customized alarms, no truck rolls to get meter readings, and to position the electric utility for future industry changes such as time of use rates. The Trustees reviewed two different proposals and did not take any action at this time as they would like more information.

There being no further business, the Chairman Pro Tem declared the meeting adjourned at 5:35 p.m.

Ben Storms

Chairman Pro Tem, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees