

July 27, 2023

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:00 p.m. on the above date. Present were Trustees Jerry Runneberg and Ben Storms. Absent was Trustee Richard Main. Also present were Adam Van Gorp and Jocelyn Lange of CMBA Architects and General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to amend the agenda for the July 27, 2023 regular meeting by adding "Approve the Notice to Bidders for the New Storage Building Project". Ayes: All. Nays: None. Motion carried.

At 3:05 p.m. Chairman Pro Tem Storms opened the public hearing to review plans, specifications, form of contract, and estimate of cost.

Chairman Pro Tem Storms then asked the Secretary whether any petitions or objections to the proposed project or with respect to any matter related thereto had been filed. The Secretary reported that zero (0) persons filed petitions or objections to said project.

Chairman Pro Tem Storms then asked for oral objections to the proposed project. Hearing none, Adam and Jocelyn of CMBA Architects went over the plans, specifications, form of contract and estimate of cost.

Trustee Runneberg introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST". Trustee Storms seconded the motion to adopt. The roll was called and the vote was,

Ayes: Runneberg and Storms. Nays: None.

The Chairman Pro Tem declared the resolution duly adopted.

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATE OF COST

WHEREAS, on the 5th day of July 2023, plans, specifications, form of contract, and estimate of cost were filed with the Secretary for the construction of certain public improvements described in general as the New Storage Building Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for the public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Municipal Electric Utility of the City of Laurens, Iowa:

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 27th day of July, 2023.

Ben Storms
Chairman Pro Tem, Board of Trustees

ATTEST:

Chad Cleveland
Secretary, Board of Trustees

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the Notice to Bidders for the New Storage Building Project. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the June 20, 2023 Board meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the summary of receipts for June 2023 in the amount of \$386,763.08 and the list of expenses for June 2023 in the amount of \$391,891.53. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R- Electric	\$ 273,990.85
A/R- Communications	\$ 64,565.67
Merchandise/Services- Electric	\$ 345.00
Merchandise/Services- Communications	\$ 90.00
Carrier Access Fees- Communications	\$ 2,845.88
Write Off Recovery- Electric	\$ 836.32
Write Off Recovery- Communications	\$ 298.64
ERATE Reimbursement- Communications	\$ 180.00
Energy Assistance- Electric	\$ 560.00
Deposits- Electric	\$ 2,643.69
Deposits- Communications	\$ 181.00
Marathon Energy Sales- Electric	\$ 6,061.36
Tower Lease- Communications	\$ 1,200.00
Attachment H Revenues- Electric	\$ 26,304.54
Auto Body Clinic Solar Application Fee- Electric	\$ 250.00
NIMECA Wind REC Sales- Electric	\$ 6,300.46
Lifeline Broadband Credit- Communications	\$ 19.00
Lifeline Voice Credit- Communications	\$ 11.00
Miscellaneous- Communications	\$ 49.67
Office Phones- Electric	\$ 30.00
Total Cash Receipts	\$ 386,763.08

Electric Receipts	\$ 317,322.22
Communications Receipts	\$ 69,440.86
Total Cash Receipts	\$ 386,763.08

List of Expenses

A&M Laundry	Dust Mops & Mats	\$ 89.28
AFLAC	Employee Contributions	\$ 449.76
Ahlers & Cooney	Legal Services	\$ 4,128.87
Alliant Energy	Natural Gas	\$ 263.16
Amaril Uniform	FR Clothing	\$ 1,218.90
Aureon	CALEA/SS7/Transport	\$ 562.65
Avesis	Group Vision Insurance	\$ 103.45
Bailey, David	Company Clothing	\$ 112.32
Bally Sports North	Programming Fees	\$ 1,173.90
Big 10 Network	Programming Fees	\$ 436.80
Border States Electric	Locating Supplies	\$ 177.31
CDS Global	Credit Card Processing Fees	\$ 41.20
Clanton Creek Connections	FTTP Project- Customer Installs	\$ 3,750.00
CMBA Architects	Storage Building Project	\$ 7,350.00
Community First Broadcasting	Radio Advertising	\$ 52.50
Community State Bank	Service Charges	\$ 116.51
Consortia Consulting	Consulting Contract	\$ 1,125.00
Crystal Clear Communications	Website Hosting/Plugins	\$ 388.00

Customers	Deposit/Credit Refunds	\$	237.19
Department of Energy	WAPA Power Bill	\$	29,286.47
DGR Engineering	Relay Upgrades/SCADA Project	\$	739.00
Display Systems International	Programming Fees	\$	165.76
Echo Group	Locating Supplies/Tape	\$	519.08
Employee Benefit Systems	Self-Funding- Administration	\$	120.00
Employee Benefit Systems	Self-Funding- Claims	\$	50.35
Farabee Mechanical Inc.	Generator Repairs- Superior	\$	12,751.98
Fiserv	Credit Card Processing	\$	65.78
GFC Leasing	Canon Copier Lease	\$	67.32
Goldfield Telecom	Calix SMX/E7/ONT Upgrades	\$	842.63
Grainger	FTTP Project Supplies	\$	134.48
Gray Media Group	Programming Fees	\$	844.00
Graybar Electric	FTTP Project- Splice Cases	\$	3,151.94
HCP Splicing Services	FTTP Project- Splicing Services	\$	3,592.00
Hearst Television	Programming Fees	\$	1,550.85
ICMA RC	Employee Contributions	\$	1,000.00
Internal Revenue Service	Payroll Taxes	\$	9,686.37
Internal Revenue Service	Federal Excise Tax Penalty	\$	30.05
Interstate TRS Fund	TRS Fund Assessment	\$	137.76
Iowa Department of Revenue	Sales & Use Tax	\$	5,648.16
Iowa Department of Revenue	State Withholding	\$	1,343.55
Iowa One Call	Locates	\$	90.00
Iowa Public Employees Retirement System	IPERS Contributions	\$	6,129.68
Laurens, City of	Utility Billing	\$	91,869.81
Laurens, City of	Cash Donation	\$	33,180.00
Laurens Food Pride	Cleaning/Meeting Supplies	\$	224.59
Laurens House of Print	Parade Giveaway/Paper/Envelopes	\$	1,074.43
Laurens Municipal Power & Communications	Communications Bill	\$	373.65
Laurens Plumbing	Sump Pumps & Supplies	\$	643.45
Laurens Sun	Publications/Advertising	\$	668.94
Long Lines	Communication Services	\$	9,904.99
Lumen Access Billing	Access/Transport Fees	\$	551.39
Lumen Lexcis	Directory Listings	\$	36.45
Merchant Bankcard	Credit Card Processing	\$	981.32
MidAmerican Energy	Neal 4 Operations	\$	43,000.00
Murphy Tower Service	Tower Maintenance	\$	2,118.60
National Content & Technology Cooperative	Programming/TiVo/ACA	\$	13,937.23
Nexstar Broadcasting	Programming Fees	\$	1,590.92
NIMECA	Power Bill	\$	10,300.39
Oakhill Consulting	FTTP Project- Engineering	\$	276.00
Payroll	Salaried, Hourly & Overtime	\$	26,227.18
PLIC-SBD Grand Island	Life/Disability Insurance	\$	725.19
Pop Media	Programming Fees	\$	39.19
Postmaster	Postage	\$	630.00
Prins, Reid	Safety Footwear	\$	171.15
Pro Cooperative	Fuel	\$	393.08
R&D Industries	Network Support	\$	710.50
Richardson's Service	Vehicle Maintenance	\$	75.93
RSM US LLP	Network Support	\$	2,464.50
Schoon Construction	FTTP Project- Fiber Drops	\$	9,579.25
Spencer Municipal Utilities	Fiber Lease	\$	450.00
TP Anderson & Company	Audit Services	\$	14,000.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
Van Wert	Electric Meter	\$	409.39
Verizon	Wireless Phone Service	\$	206.64

Visa	Hulu Subscription	\$	74.89
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	13,264.44
Woodley Insurance	Insurance Audit Premium	\$	1,623.00
Zcorum	Pre-Equalization Settlement	\$	10,361.08
	Total Expenses	\$	391,891.53

Electric Expenses	\$	317,325.26
Communications Expenses	\$	74,566.27
Total Expenses	\$	391,891.53

Trustees reviewed the Utility Funds Report, Income Statement, and Balance Sheet for June 2023. No specific action was taken.

Chairman Pro Tem Storms announced this was the time for public comment on the implementation of an integrated resource plan. This Integrated Resource Plan is a requirement of the federal government in order to continue receiving power from the Department of Energy Western Area Power Administration (WAPA). The Trustees discussed our current energy efficiency rebate program and on our current and future power supply. There were no public comments made or received.

Trustee Storms introduced the following Resolution entitled "RESOLUTION APPROVING THE JULY 2023 INTEGRATED RESOURCE PLAN PREPARED BY THE NIMECA IRP COOPERATIVE". Trustee Runneberg seconded the motion to adopt. The roll was called, and the vote was,

Ayes: Runneberg and Storms. Nays: None.

The Chairman Pro Tem declared the resolution duly adopted.

**RESOLUTION APPROVING THE JULY 2023 INTEGRATED RESOURCE PLAN
PREPARED BY THE NIMECA IRP COOPERATIVE**

WHEREAS, the Energy Policy Act of 1992 requires the City of Laurens, Iowa to file and submit an Integrated Resource Plan (IRP) every 5 years; and

WHEREAS, the Energy Planning and Management Program, paragraph (c) of section 2 of 905.12 submittal procedures of part 905 of the Code of Federal Regulations authorizes the formation of IRP cooperatives; and

WHEREAS, the North Iowa Municipal Electric Cooperative Association (NIMECA); and the City of Alta, IA; City of Coon Rapids, IA; the City of Graettinger, IA; City of Laurens, IA; City of Milford, IA, and the City of Spencer, IA have formed an IRP Cooperative for the purpose of submitting an IRP; and

WHEREAS, the City of Laurens, Iowa and the IRP Cooperative members above named have developed the IRP under the revised guidelines of the Energy Planning and Management Program, and;

WHEREAS, the City of Laurens, Iowa has reviewed the 2023 IRP prepared by the cooperative, and;

WHEREAS, the City of Laurens, Iowa desires to support the IRP, but only to the extent that the IRP is not inconsistent with the terms and conditions of the Power Sales Agreements between the City of Laurens, Iowa and its suppliers.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the City of Laurens, Iowa hereby approves and adopts the July 2023 IRP prepared by the NIMECA IRP Cooperative; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Board Chair, Chairman Pro Tem, Board Secretary, and General Manager are hereby authorized to carry out all acts necessary to ensure that the IRP is filed with WAPA and any other regulatory agencies.

Whereupon said resolution was declared to have been duly adopted this 27th day of July 2023.

Ben Storms
Chairman Pro Tem, Board of Trustees

Attest:

Chad Cleveland
Secretary, Board of Trustees

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the proposed 3-year Customer Support Agreement. The cost to maintain the current level of support is \$37,491.86 annually. Ayes: All. Nays: None. Motion carried.

The Trustees reviewed the monthly delinquent accounts report. No action was taken.

There being no further business, the Chairman declared the meeting adjourned at 7:15 p.m.

Ben Storms
Chairman Pro Tem, Board of Trustees

ATTEST:

Chad Cleveland
Secretary, Board of Trustees