

September 26, 2024

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:00 p.m. on the above date. Present were Trustees Kelly Horsman, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Runneberg and seconded by Trustee Horsman to approve the agenda for the September 26, 2024 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the minutes of the August 22, 2024 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Horsman to approve the summary of receipts for August 2024 in the amount of \$451,758.38 and the list of expenses for August 2024 in the amount of \$411,628.47. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R- Electric	\$ 255,714.44
A/R- Communications	\$ 61,106.79
Merchandise/Services- Electric	\$ 1,085.84
Merchandise/Services- Communications	\$ 30.00
Carrier Access Fees- Communications	\$ 2,459.62
NIMECA Power Credits- Electric	\$ 76,549.61
Investment Interest Earned- Electric	\$ 11,611.87
ERATE Reimbursement- Communications	\$ 122.40
Deposits- Electric	\$ 2,805.00
Deposits- Communications	\$ 642.00
Marathon Energy Sales- Electric	\$ 11,096.66
E911 Circuits- Communications	\$ 643.26
Attachment H Revenues- Electric	\$ 27,274.40
Broadband Lifeline Reimbursement- Internet	\$ 9.00
Voice Lifeline Reimbursement- Telephone	\$ 11.00
Miscellaneous- Communications	\$ 51.29
Fuel Tax Refund- Electric	\$ 309.12
Fuel Tax Refund- Communications	\$ 206.08
Office Phones- Electric	\$ 30.00
Total Cash Receipts	\$ 451,758.38

List of Expenses

A & M Laundry	Dust Mops & Mats	\$ 133.92
AFLAC	Employee Contributions	\$ 142.86
Bally Sports North	Programming Fees	\$ 904.50
Border States Electric	LED Street Lights	\$ 1,324.34
Calix, Inc.	Operations Cloud	\$ 501.87
Cantu, Wilfredo	Credit Balance Refund	\$ 68.00
City of Laurens	Utility Billing	\$ 98,065.02
Cleveland, Chad	Meeting Expenses	\$ 69.68
Consortia Consulting	Consulting Contract	\$ 1,125.00
Department of Energy	WAPA Power Bill	\$ 41,294.59
DGR Engineering	Relay Upgrades/SCADA Project	\$ 25,425.00
DGR Engineering	Additional Fuel Storage Project	\$ 4,950.00
Display Systems International	Scrolling Channel Guide	\$ 165.76
Dugan, Chanda	Credit Balance Refund	\$ 101.36
Echo Group	CAT 6 Cable	\$ 103.88
Employee Benefit Systems	Self-Funding Administration	\$ 120.00

Employee Benefit Systems	Self-Funding Claims	\$	63.06
Fidelity Security Life (Avesis)	Group Vision Insurance	\$	70.76
Fransyl Equipment	Vehicle Maintenance- HiRanger	\$	886.27
Fransyl Equipment	Vehicle Maintenance- Digger Derrick	\$	663.40
Fuchs Construction	Storage Building Project	\$	10,025.79
GFC Leasing – WI	Copier Leases	\$	80.57
Goldfield Telecom	Gigaspires & Gigablasts	\$	7,591.42
Grainger	Storage Building Project/Tools	\$	215.23
Graves Construction Company	Storage Building Project	\$	3,691.23
Gray Media Group	Programming Fees	\$	742.50
Hearst Television	Programming Fees	\$	1,419.00
Iconnectiv, LLC	Local Number Portability	\$	236.89
Internal Revenue Service	Payroll Taxes	\$	8,482.85
Interstate TRS Fund	TRS Assessment	\$	246.75
Iowa Association of Municipal Utilities	Energy Rebate Program Fees	\$	100.00
Iowa Department of Revenue	Sales Tax	\$	5,626.05
Iowa Department of Revenue	State Withholding	\$	1,225.82
Iowa Public Employees Retirement System	IPERS Contributions	\$	4,915.68
KC Nielsen LTD	Red Armor Fuel	\$	37.45
Laurens House of Print	Check Envelopes	\$	554.69
Laurens Municipal Power & Communications	Communications Bill	\$	106.30
Laurens Municipal Utilities	Utility Bill	\$	101.59
Laurens Plumbing	Supplies	\$	55.06
Laurens Sun	Publications/Advertising	\$	355.27
Long Lines	Communication Services	\$	10,118.97
Lumen Access Billing	Access Charges	\$	101.59
Lumen Lexcis	Directory Listings	\$	36.45
LumenServe	Tower Lighting Monitoring	\$	316.24
Merchant Bankcard	Credit Card Processing Fees	\$	435.00
Mid-America Communications II	Wiring Management Trays	\$	490.98
Mid America Computer Corporation	Utility Billing	\$	897.98
Mid-American Energy	Neal 4 Operations	\$	59,000.00
National Content & Technology Cooperative	Programming/TiVo/ACA	\$	11,311.08
Nexstar Broadcasting	Programming Fees	\$	1,528.80
Office Elements	Office Supplies	\$	222.88
Paymentus Corp	Credit Card Processing Fees	\$	697.33
Payroll	Salaried, Hourly & Overtime	\$	21,138.24
Petty Cash	Postage/Board Meals	\$	28.25
PLIC-SBD Grand Island	Life/Disability Insurance	\$	604.84
POP Media Networks	Programming Fees	\$	30.86
Prins, Reid	Employee Deductions Refund	\$	79.42
Pro Cooperative	Vehicle Fuel/Generation Fuel	\$	18,010.09
R&D Industries	Network Support	\$	313.50
RSM US LLP	Network Support/SFP Modules	\$	2,518.06
Skarshaug Testing Lab	Glove Testing	\$	81.84
Sonksen, Karla	Board Meeting Expenses	\$	15.82
Stuart C. Irby	Locating Paint	\$	1,669.20
T.P. Anderson & Company	Audit Services	\$	1,000.00
US Bank	Office 365 Renewal	\$	1,200.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
Van Wert Inc.	Electric Meter	\$	396.58
VECTOR	Annual Dues	\$	4,311.10
Verizon	Wireless Phone Service	\$	104.81
VISA	Domains/Electric Code	\$	167.92
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,216.28

Zcorum	TruVision Buyout	\$	5,516.60
Ziegler Inc.	Annual Generator Maintenance	\$	36,900.89
Ziegler Inc.	Generator Repairs	\$	2,153.98
	<u>Total Expenses</u>	\$	411,628.47

Trustees reviewed the Utility Funds Report, current Investment Schedule, Income Statement, and Balance Sheet for August 2024. Motion by Trustee Runneberg and seconded by Trustee Horsman to authorize the Investment Committee to reinvest CD 104755 upon maturity. Ayes: All. Nays: None. Motion carried.

RSM provided the Trustees with competitive quotes to replace and update the server, licensing, and backups for LMPC and the City of Laurens. Motion by Trustee Runneberg and seconded by Trustee Horsman to accept the recommendation from RSM to purchase the Cisco Server Solution at a cost of \$35,883 to be split 50/50 with the City of Laurens. Ayes: All. Nays: None. Motion carried.

DGR Engineering provided the Board with two different proposals for the computer equipment needed on the Relay Upgrades and SCADA System Project and recommended that we go with the proposal that includes the Pro Support. The Board agrees with DGR's recommendation and advised the General Manager to proceed with their recommendation. No other action was taken.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the renewal of our group health insurance plan with Wellmark Blue Cross Blue Shield through Woodley Insurance. The renewal goes into effect on December 1, 2024, and runs through November 30, 2025. The Utility will be staying with the same health plan code and drug code. The Utility will continue to partially self-fund the group health insurance plan as follows:

Deductibles	\$2,500 / \$5,000	self-insured down to	\$250 / \$500
Out-Of-Pocket Maximum	\$5,000 / \$10,000	self-insured down to	\$1,000 / \$2,000
Drug Plan	\$8 / \$35 / \$50	self-insured down to	\$8 / \$25 / \$40

Single coverage monthly premium will be \$806.46. Family coverage monthly premium will be \$2,016.22. Employees with Family coverage will continue to pay 8% of the difference between the family and single premium. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the renewal of our group dental insurance plan with Blue Dental through Woodley Insurance. The renewal goes into effect on December 1, 2024, and runs through November 30, 2025. The Utility will be using dental plan Code DG000102. Single coverage monthly premium will be \$45.84. Family coverage monthly premium will be \$151.10. Employees with Family coverage will continue to pay the difference between the family and single premium. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the hiring Tracie Ellrich for the position of Customer Service/Billing Clerk and welcome her into the LMPC family. Her starting wage will be at Grade 3, Step 15 of the wage scale for this position and her first day was September 4, 2024. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Horsman and seconded by Trustee Runneberg to move the Open House for the 75th Anniversary of the Electric Utility from Thursday, October 3, 2024 to Thursday, October 10, 2024.

Discussion was held on the Large Interruptible Electric Load rate and some of the recent changes in SPP rules related to new loads. No action was taken.

Trustee Runneberg left the meeting at 5:45 p.m.

Discussion was held on the Project Charter for the Municipal Building Renovation Project. Due to a recent incident that took place in City Hall, the need to control access into City Hall has become a high priority.

City and LMPC staff are working with CMBA Architects on revising the Project Charter by trying to break down the overall project into multiple phases. No action was taken.

There being no further business, the Chairman declared the meeting adjourned at 6:00 p.m.

Ben Storms
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees