

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:00 p.m. on the above date. Present were Trustees Kelly Horsman, and Ben Storms. Absent was Trustee Jerry Runneberg. Also present was General Manager Chad Cleveland and Public Works Director Julian Johnsen.

Motion by Trustee Horsman and seconded by Trustee Storms to approve the agenda for the April 30, 2025 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Horsman to approve the minutes of the March 27, 2025 regular meeting and April 23, 2025 special meeting. Ayes: All. Nays: None. Motion carried.

Julian Johnsen shared some thoughts with the Board of Trustees. The Board thanked him for his comments.

Motion by Trustee Horsman and seconded by Trustee Storms to approve the summary of receipts for March 2025 in the amount of \$457,626.90 and the list of expenses for March 2025 in the amount of \$250,213.84. Ayes: All. Nays: None. Motion carried.

### **Summary of Receipts**

A/R- Electric	\$ 340,587.46
A/R- Communications	\$ 39,516.03
Merchandise/Services- Electric	\$ 206.00
Carrier Access Fees- Communications	\$ 1,015.34
Write Off Recovery- Electric	\$ 2,563.43
Write Off Recovery- Communications	\$ 392.87
Investments Interest Earned- Electric	\$ 19,533.94
REC Inventory- Electric	\$ 5,410.00
REC Sales- Electric	\$ 270.50
Duplicate Setoff Recovery- Electric	\$ 520.19
E-Rate Reimbursement- Communications	\$ 61.20
Deposits- Electric	\$ 625.00
Deposits- Communications	\$ 322.00
Energy Assistance- Electric	\$ 2,446.99
Marathon Energy Sales- Electric	\$ 14,671.43
Tower Lease- Communications	\$ 1,236.00
Attachment H Revenues- Electric	\$ 28,142.66
Broadband/Voice Lifeline Support- Communications	\$ 40.00
US Card Systems Refund- Electric	\$ 29.95
Office Phones- Electric	\$ 30.00
EBS Uncashed Check- Electric	\$ 5.02
EBS Uncashed Check- Communications	\$ 0.89
<b>Total Cash Receipts</b>	<b>\$ 457,626.90</b>

### **List of Expenses**

A&M Laundry	Dust Mops & Mats	\$ 89.28
AFLAC	Employee Contributions	\$ 142.86
After Prom Party	Donation	\$ 100.00
Aureon	CALEA/SS7/Switching	\$ 143.21
Avesis – Fidelity Security Life	Group Vision Insurance	\$ 141.52
Calix, Inc.	Operations Cloud	\$ 586.45
City of Laurens	Utility Billing	\$ 89,719.82
Cleveland, Chad	Meeting Expenses	\$ 109.20
CMBA Architects	Office Remodel Project	\$ 746.50

Community First Broadcasting	L-M School Sponsor	\$ 52.50
Consortia Consulting	Monthly Consulting Fee	\$ 1,200.00
Customers	Credit Refunds	\$ 32.56
Department of Energy	WAPA Power Bill	\$ 36,971.45
DGR Engineering	Relay Upgrades/SCADA Project	\$ 5,674.50
DGR Engineering	Fuel System Modifications Project	\$ 972.00
Employee Benefit Systems	Self-Funding- Administration	\$ 120.00
Employee Benefit Systems	Self-Funding- Claims	\$ 149.00
GFC Leasing – WI	Copier Leases	\$ 80.32
Green, Thomas	Return Duplicate Setoff Recovery	\$ 520.19
Internal Revenue Service	Payroll Taxes	\$ 13,743.04
Interstate TRS Fund	TRS Fund Assessment	\$ 246.75
Iowa Association of Municipal Utilities	Membership Dues	\$ 6,668.00
Iowa Department of Revenue	Sales Tax	\$ 5,289.38
Iowa Department of Revenue	State Withholding	\$ 1,254.95
Iowa Department of Revenue- Property Tax Div.	Statewide Property Tax	\$ 62.97
Iowa Public Employees Retirement System	IPERS Contributions	\$ 7,725.96
Itron, Inc.	FCS Software Maintenance	\$ 1,708.37
Laurens Chamber of Commerce	Membership Dues	\$ 100.00
Laurens House of Print	Paper/Envelopes	\$ 82.39
Laurens Municipal Power & Communications	Monthly Communications Bill	\$ 103.03
Laurens Municipal Utilities	Monthly Utility Bill	\$ 104.13
Laurens Plumbing	Supplies	\$ 27.25
Laurens Sun	Publications/Advertising	\$ 378.69
Long Lines	Communication Services	\$ 7,994.97
Lumen Lexcis	Directory Listings	\$ 36.45
Lumenserve	Tower Lighting Monitoring	\$ 316.24
Merchant Bankcard	Credit Card Processing Fees	\$ 7.50
Mid America Computer Corporation	Utility Billing	\$ 899.98
Mid-American Energy	Neal 4 Operations	\$ 12,000.00
Midwest Liquid Systems	Generator Maintenance	\$ 2,458.99
NIMECA	APPA Dues/Property Taxes	\$ 1,690.09
NIMECA	Monthly Power Bill	\$ 29,436.28
Oak Hill Consulting	BDC Report	\$ 72.50
Paymentus Group Inc	Credit Card Fees- Communications	\$ 195.87
Paymentus Group Inc	Credit Card Fees- Utility Billing	\$ 334.84
Payroll	Salaried, Hourly & Overtime	\$ 33,521.28
PLIC-SBD Grand Island	Life/Disability Insurance	\$ 629.83
Plymouth County Treasurer	Property Taxes	\$ 51.50
Pocahontas County Treasurer	Property Taxes	\$ 3,611.50
Postmaster	Post Office Box Rent	\$ 94.00
Pro Cooperative	Vehicle Fuel	\$ 169.75
Qwest dba Centurylink-IA	Access Charges	\$ 95.15
R & D Industries	Network Support	\$ 18.00
Record Democrat	Advertising	\$ 150.76
Resco	Voltage Detector	\$ 166.15
RSM US LLP	Network Support	\$ 3,026.20
RSM US LLP	Server Upgrade/SCADA Project	\$ 644.00
Secure Shred Solutions	Paper Shredding	\$ 27.00
UMB Bank NA	Bond Annual Service Fee	\$ 600.00
US Card Systems	Consulting Fees	\$ 149.95
Verizon	Wireless Phone Service	\$ 155.55
Visa	Meeting Expenses	\$ 554.28

Wellmark Blue Cross Blue Shield  
Woodbury County Treasurer

Group Health Insurance	\$ 8,101.30
Property Taxes	\$ 1,511.50
<b>Total Expenses</b>	<b>\$ 250,213.84</b>

Trustees reviewed the Utility Funds Report, Investment Schedule, Income Statement, and Balance Sheet for March 2025.

Trustees reviewed interest rate quotes received to re-invest up to \$1,000,000. Motion by Trustee Storms and seconded by Trustee Horsman to approve the quote and purchase a CD from Community State Bank for a 6-month term in the amount of \$1,000,000 from our operating funds. Ayes: All. Nays: None. Motion carried.

The Board reviewed the plans for the Generation Plant Fuel System Modifications Project prepared by DGR Engineering.

Trustee Horsman introduced the following resolution entitled "RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO PUBLISH NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COSTS FOR THE GENERATION PLANT FUEL SYSTEM MODIFICAITONS FOR LAURENS, IOWA" and moved that it be adopted. Trustee Storms seconded the motion to adopt, and a roll call vote was as follows:

Ayes: Horsman and Storms      Nays: None

Chairman Storms declared the Resolution duly adopted as follows:

RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO PUBLISH NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COSTS FOR THE GENERATION PLANT FUEL SYSTEM MODIFICAITONS FOR LAURENS, IOWA.

BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR LAURENS MUNICIPAL POWER AND COMMUNICATIONS, LAURENS, IOWA, THAT:

The construction of the Generation Plant Fuel System Modifications in Laurens, IA and for Laurens Municipal Power and Communications, is hereby ordered to be advertised for bids for construction.

BE IT FURTHER RESOLVED that the detailed plans and specifications for the construction of the Generation Plant Fuel System Modifications for Laurens Municipal Power and Communications, Laurens, Iowa, and the Form of Contract and Notice to Bidders, as approved by the General Manager, be and the same are hereby approved, subject to hearing thereon, and are hereby ordered placed on file in the office of the General Manager for public inspection.

BE IT FURTHER RESOLVED that the amount of the security to accompany each bid shall be in the amount of Ten (10%) percent. Said bid security shall conform to the provisions of the Notice to Bidders hereby approved.

BE IT FURTHER RESOLVED, that at the Board of Trustees Meeting in the Municipal Building, 272 N 3rd Street, Laurens, Iowa, at 3:00 o'clock P.M., on June 26, 2025, a public hearing on the plans, specifications, form of contract, and estimate of costs for said improvements will be held.

BE IT FURTHER RESOLVED that the General Manager be and is hereby directed to publish notice of hearing once in the Laurens Sun, said publication to be not less than four (4) clear days nor more than twenty (20) days prior to the date hereinafter fixed as the date for public hearing on the plans, specifications, form of contract and estimate of costs for said project.

BE IT FURTHER RESOLVED that the Engineer, DGR Engineering of Rock Rapids, Iowa, be and is hereby directed to post notice to bidders to the following: 1. QuestCDN, which qualifies as a relevant contractor plan room and construction lead generating service with statewide circulation, and 2. the Iowa League of Cities website. Posting shall be not less than thirteen (13) clear days nor more than forty-five (45) days prior to June 12, 2025, which latter date is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 1:30 o'clock P.M., on said date, at the office of the General Manager, 272 N 3rd Street, Laurens, Iowa.

BE IT FURTHER RESOLVED that the Board of Trustees, at the June 26, 2025 Board Meeting, will act on the bids to be received for the construction and possibly award the contract thereof in accordance with the Notice to Bidders to be published as herein provided.

PASSED AND APPROVED this 30th day of April 2025.

Ben Storms  
Chairman, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees

Trustee Storms introduced the following resolution entitled "RESOLUTION ADOPTING THE ELECTRIC RELIABILITY PLAN FOR LAURENS MUNICIPAL LIGHT AND POWER PLANT" and moved that it be adopted. Trustee Horsman seconded the motion to adopt, and a roll call vote was as follows:

Ayes: Horsman and Storms                      Nays: None

Chairman Storms declared the Resolution duly adopted as follows:

RESOLUTION ADOPTING THE ELECTRIC RELIABILITY PLAN FOR  
LAURENS MUNICIPAL LIGHT AND POWER PLANT

WHEREAS, pursuant to Iowa administrative rule 199 – 27.10, municipal electric utilities are required to review, adopt, and approve, by their governing body, an annual electric reliability plan; and

WHEREAS, pursuant to Iowa administrative rule 199 – 27.10, the approved annual electric reliability plan must be filed with the Iowa Utilities Commission.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LAURENS MUNICIPAL LIGHT AND POWER PLANT:

That the Annual Electric Reliability Plan of Laurens Municipal Light and Power Plant is hereby approved; and

That the Laurens Municipal Light and Power Plant shall maintain an official copy of the Annual Electric Reliability Plan for public inspection and for filing with the Iowa Utilities Commission.

PASSED AND ADOPTED this 30<sup>th</sup> day of April 2025.

Ben Storms  
Chairman, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees

Discussion was held on Kelly Horsman's term of service on the Board of Trustees. Trustee Horsman was appointed to fulfill the remaining term of Trustee Richard Main. Trustee Horsman started service on the Board of Trustees in January of 2024. Mr. Main's term of service expires April of 2025. Trustee Horsman stated that he would be willing to serve a full term on the Board of Trustees. Chairman Storms directed the General Manager to inform the City of Laurens of this discussion and request that they consider the reappointment of Kelly Horsman to the Board of Trustees.

The General Manger informed the Board of Trustees about an accident in one of our NIMECA towns that involved a lineman coming into contact with a live high voltage wire during restoration efforts during one of the blizzards in March. NIMECA is going to make a donation to the family on behalf of the members. No specific action was taken.

General Manager Update:

- Pocahontas County Board of Supervisors held a public hearing and approved a proposed land swap between the County and the City of Laurens (for use by Laurens Municipal Power & Communications). The General Manager will now meet with the City to update them on the progress of things and work on our next steps.
- There will be some language changes to the Revolving Loan Fund Plan for the Board to review at our next meeting.
- The Board reviewed the billing information worksheet for the Electric Utility and the Communications Utility.

There being no further business, the Chairman declared the meeting adjourned at 7:40 p.m.

Ben Storms

Chairman, Board of Trustees

ATTEST: Chad Cleveland  
Secretary, Board of Trustees