

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:00 p.m. on the above date. Present were Trustees Jerry Runneberg and Ben Storms. Absent was Trustee Kelly Horsman. Also present was General Manager Chad Cleveland.

Motion by Trustee Storms and seconded by Trustee Runneberg to amend the agenda for the June 26, 2025 regular meeting by adding "1a. Welcome and Approve Hiring Alaina Lind as Customer Service / Billing Clerk". Ayes: All. Nays: None. Motion carried.

The Board introduced themselves and welcomed Alaina. Motion by Trustee Runneberg and seconded by Trustee Storms to approve the hiring of Alaina Lind as Customer Service / Billing Clerk and her hourly wage at Grade 3, Step 14. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Storms to approve the minutes of the May 27, 2025 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Storms and seconded by Trustee Runneberg to approve the summary of receipts for May 2025 in the amount of \$339,795.78 and the list of expenses for May 2025 in the amount of \$404,749.99. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R- Electric	\$ 240,274.04
A/R- Communications	\$ 41,873.65
Merchandise/Services- Electric	\$ 790.00
Carrier Access Fees- Communications	\$ 1,599.09
Prepaid Postage Refund- Electric	\$ 9.17
Write Off Recovery- Electric	\$ 132.81
Accrued Interest- Electric	\$ 16,092.04
E-Rate Reimbursement- Communications	\$ 61.20
Deposits- Electric	\$ 750.00
Deposits- Communications	\$ 345.00
Marathon Energy Sales- Electric	\$ 9,668.01
Attachment H Revenues- Electric	\$ 28,120.77
Broadband/Voice Lifeline Support- Communications	\$ 20.00
Office Phones- Electric	\$ 60.00
Total Cash Receipts	\$ 339,795.78

List of Expenses

A&M Laundry	Dust Mops & Mats	\$ 89.28
AFLAC	Employee Contributions	\$ 142.86
Ahlers & Cooney PC	Legal Fees	\$ 3,836.00
Aureon	CALEA/SS7/Switching	\$ 147.20
Avesis – Fidelity Security Life	Group Vision Insurance	\$ 141.52
Calix, Inc.	Operations Cloud	\$ 546.00
City of Laurens	Utility Billing	\$ 95,246.53
Cleveland, Chad	Meeting Expenses	\$ 205.80
Community First Broadcasting	L-M School Sponsor	\$ 52.50
Consortia Consulting	Monthly Consulting Fee	\$ 1,200.00
Customers	Credit Refunds	\$ 83.77
Department of Energy	WAPA Power Bill	\$ 33,810.95
DGR Engineering	Large Load Interruptible Rates	\$ 1,120.00
DGR Engineering	Relay Upgrades/SCADA Project	\$ 6,566.40
DGR Engineering	Fuel System Modifications Project	\$ 2,475.00

Employee Benefit Systems	Self-Funding- Administration	\$	120.00
Employee Benefit Systems	Self-Funding- Claims	\$	215.20
GFC Leasing – WI	Copier Leases	\$	80.32
Gracia, Oscar	Write Off Recovery Overpayment	\$	709.38
Grainger	Line Maintenance Supplies	\$	126.36
Horsetech	UPS Shipping Fees	\$	9.28
Hy-Vee	Bottled Water	\$	126.00
I & S Group Inc.	Survey Work	\$	5,500.00
Internal Revenue Service	Payroll Taxes	\$	9,075.00
Interstate TRS Fund	TRS Fund Assessment	\$	246.75
Iowa Department of Revenue	Sales Tax	\$	3,979.16
Iowa Department of Revenue	State Withholding	\$	827.57
Iowa One Call	Locates	\$	25.40
Iowa Public Employees Retirement System	IPERS Contributions	\$	5,082.05
Iowa Utilities Commission	Electric System Inspection	\$	1,174.85
Iowa Utilities Commission	DPRS Assessment	\$	99.00
Laurens House of Print	Paper	\$	58.85
Laurens Municipal Power & Communications	Monthly Communications Bill	\$	114.10
Laurens Municipal Utilities	Monthly Utility Bill	\$	342.80
Laurens Plumbing	Supplies	\$	138.34
Laurens Sun	Publications/Advertising	\$	1,132.07
Long Lines	Communication Services	\$	9,966.23
Lumen Lexcis	Directory Listings	\$	144.00
Lumenserve	Tower Lighting Monitoring	\$	316.24
Mid America Computer Corporation	Utility Billing	\$	886.63
Mid-American Energy	Neal 4 Operations	\$	25,000.00
Midwest Spray Team	Vegetation Control	\$	4,006.70
NIMECA	Monthly Power Bill	\$	13,881.13
Norsolv Systems Environmental	Norsolv Services	\$	290.99
Paymentus Group Inc	Credit Card Fees- Communications	\$	209.77
Paymentus Group Inc	Credit Card Fees- Utility Billing	\$	330.85
Payroll	Salaried, Hourly & Overtime	\$	22,184.49
Petroleum Marketers Management Insurance Co.	Underground Storage Tank Ins.	\$	754.00
Petty Cash	Supplies/Postage	\$	23.21
PLIC-SBD Grand Island	Life/Disability Insurance	\$	629.83
Postmaster	Stamps- General Use	\$	730.00
Power Products Services	Battery Testing	\$	1,195.30
Pro Cooperative	Vehicle Fuel	\$	249.74
Qwest dba Centurylink-IA	Access Charges	\$	95.15
Record Democrat	Advertising	\$	36.00
RSM US LLP	Network Support/SFPs	\$	3,048.70
Secure Shred Solutions	Paper Shredding	\$	27.00
Stuart C Irby	Electric Handholes	\$	1,134.20
T & R Electric	Transformer Maintenance	\$	870.00
TP Anderson & Company	Audit Services	\$	18,000.00
Upper Des Moines Opportunity	LIHEAP Refund	\$	82.24
UMB Bank NA	Bond Interest Payment	\$	47,937.50
Unity Point Health	Testing Services	\$	268.00
US Card Systems	Consulting Fees	\$	149.95
Verizon	Wireless Phone Service	\$	155.55
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,101.30
Woodley Insurance	EMC Insurance Package Renewal	\$	69,199.00
	Total Expenses	\$	404,749.99

Trustees reviewed the Utility Funds Report, Investment Schedule, Income Statement, and Balance Sheet for May 2025. No action was taken.

Trustees considered the interest rate quotes received for an investment. Motion by Trustee Runneberg and seconded by Trustee Storms to approve the purchase of a CD for \$600,000 from Community State Bank for a term of 12 months. Ayes: All. Nays: None. Motion carried.

Trustees reviewed the Summary of Discounts and Adjustments for the months of January through June 2025. No action was taken.

At 4:10 Chairman Storms announced that this was the time and place for the public hearing on the matter of approving the proposed plans and specifications, proposed form of contract, and estimate of cost for the Generation Plant Fuel System Modifications Project.

The Chairman asked the Secretary whether any written objections had been filed by any resident or property owner of the City. The Secretary advised the Board of Trustees that no written objections had been filed. The Chairman then called for oral objections to the approval of the proposed plans and specifications, proposed form of contract, and estimate of cost for the Generation Plant Fuel System Modifications Project, and none were made.

At 4:15 p.m. Chairman Storms declared the hearing on the matter of approving the proposed plans and specifications, proposed form of contract, and estimate of cost for the Generation Plant Fuel System Modifications Project to be closed.

The following are the bids received for the Generation Plant Fuel System Modifications Project:

- Acterra Group, LLC bid price of \$588,587.86
- Evora Energy bid price of \$688,160.00
- Farabee Mechanical Inc. bid price of \$768,840.00

The low bid from Acterra Group came in approximately \$130,000 higher than the engineer's estimate. Motion by Trustee Runneberg and seconded by Trustee Storms to table this issue. Ayes: All. Nays: None. Motion carried.

Discussion was held on CMBA Architects proposed design and estimated cost for the first phase of the City Hall Renovation Project. The Trustees recommended that changes be made to the design and just focus on the South entrance to control costs and still achieve the desired outcome of securing the building and providing handicap accessibility. No action was taken.

Discussion was held on proposed changes to the Employee Handbook that deal with Hours of Work, Sick Leave, and Health Insurance. No action was taken.

Discussion was held on the land swap between Pocahontas County and the City of Laurens – for use and benefit of LMPC. After a lengthy discussion the Trustees agreed that we should put a pause on this and re-evaluate things. The Board is not convinced that all parties involved are truly happy with the direction this is going. No action was taken.

Board Trustee Storms introduced the following Resolution entitled "RESOLUTION AUTHORIZING TRANSFER OF SURPLUS FUNDS FROM THE LAURENS MUNICIPAL ELECTRIC UTILITY TO THE CITY OF LAURENS, IOWA" and moved that the same be adopted. Board Trustee Runneberg seconded the motion to adopt. The roll was called, and the vote was:

Ayes: Runneberg, and Storms Nays: None Absent: Horsman

Whereupon the Chairman declared the resolution duly adopted as follows:

RESOLUTION AUTHORIZING TRANSFER OF SURPLUS FUNDS FROM THE LAURENS
MUNICIPAL ELECTRIC UTILITY TO THE CITY OF LAURENS, IOWA

WHEREAS, Section 384.89 City Code of Iowa provides that the governing body of a City Utility may under certain circumstances transfer surplus funds on hand to any other fund of the City in accordance with any rules promulgated by the City Finance Committee if the transfer is also approved by the City Council; and

WHEREAS, this Board of Trustees hereby determines, based on Rule 2.5(5) of the rules promulgated by the City Finance Committee in accordance with Section 384.89, Code of Iowa, that the Electric Utility currently has a balance of \$4,018,987, and has on hand available surplus funds of \$1,470,787, after making all deposits into all funds required by the terms, covenants, conditions, and provisions of outstanding revenue bonds, pledge orders, and other obligations which are payable from the revenues of the Electric Utility in accordance with Section 384.89, as shown on the Electric Fund surplus calculation attached hereto as Exhibit 1 and by this reference incorporated herein; and

WHEREAS, all the requirements, terms, covenants, conditions, and provisions of the proceedings and resolutions authorizing the issuance of outstanding electric revenue bonds and pledge orders have been complied with; and

WHEREAS, this Board finds that a transfer of surplus funds does not and will not conflict with any of the requirements, terms, covenants, conditions, or provisions of any resolution authorizing the issuance of revenue bonds, pledge orders, or other obligations which are payable from the revenues of the Electric Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MUNICIPAL ELECTRIC UTILITY OF THE CITY OF LAURENS, IOWA:

Section 1. Pursuant to and in accordance with Section 384.89, Code of Iowa, and Rule 2.5(5) of the rules promulgated by the City Finance Committee, the Electric Utility has surplus funds available for transfer.

Section 2. After investigation not more than \$1,470,787 now on hand is declared to be surplus funds of the electric utility and are not required for current utility operations.

Section 3. Upon investigation, it is found to be necessary, advisable, and in the best interest of the Electric utility and its customers that \$30,000.00 be transferred to the City of Laurens, Iowa for its use as the City Council shall deem appropriate.

Section 4. Upon investigation, it is found to be necessary, advisable, and in the best interest of the Electric utility and its customers that \$1,887.73 be transferred to the City of Laurens, Iowa for its use to go towards the operations of the Laurens Community Center.

Section 5. In accordance with Section 384.89, Code of Iowa, this transfer is subject to approval by the City Council.

EXHIBIT 1
Electric Surplus Calculation

Cash balance in the operating account or the unrestricted net position calculated in accordance with GAAP = \$4,018,987

less, all required transfers to any restricted accounts in accordance with the terms and provisions of any revenue bonds or loan agreements relating to the Utility: \$0.00

plus, net pension liabilities: \$179,325

plus, post-employment benefits liabilities: \$28,630

plus, pension related deferred inflows of resources: \$8,186
less, pension related deferred outflows of resources: \$87,803
less, the amount of the expenses of disbursements for operating and maintaining the Utility or Enterprise for the preceding six (6) months: \$1,709,592
less, the amount necessary to make all required transfers to restricted accounts for the succeeding six (6) months: \$966,947
equals = Available Surplus Funds: \$1,470,787

Ben Storms
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees

There being no further business, the Chairman declared the meeting adjourned at 8:25 p.m.

Ben Storms
Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees