

March 27, 2025

The Utility Board of Trustees of Laurens, Iowa met in regular session at the Municipal Building, 272 N. Third Street, Laurens, Iowa, at 3:00 p.m. on the above date. Present were Trustees Kelly Horsman, Jerry Runneberg, and Ben Storms. Also present was General Manager Chad Cleveland.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the agenda for the March 27, 2025 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Horsman to approve the minutes of the February 27, 2025 regular meeting. Ayes: All. Nays: None. Motion carried.

Motion by Trustee Runneberg and seconded by Trustee Horsman to approve the summary of receipts for February 2025 in the amount of \$376,866.70 and the list of expenses for February 2025 in the amount of \$262,547.85. Ayes: All. Nays: None. Motion carried.

Summary of Receipts

A/R- Electric	\$ 268,572.59
A/R- Communications	\$ 38,824.67
Merchandise/Services- Electric	\$ 2,553.00
Carrier Access Fees- Communications	\$ 1,759.64
Write Off Recovery- Electric	\$ 289.07
Write Off Recovery- Communications	\$ 66.08
E-Rate Reimbursement- Communications	\$ 61.20
Deposits- Electric	\$ 2,350.00
Deposits- Communications	\$ 302.00
Energy Assistance- Electric	\$ 2,191.32
Energy Assistance on Closed Account- Electric	\$ 400.00
Investments Interest Earned- Electric	\$ 11,727.06
Marathon Energy Sales- Electric	\$ 17,558.29
Tower Lease- Communications	\$ 2,191.09
Attachment H Revenues- Electric	\$ 28,020.69
Total Cash Receipts	\$ 376,866.70

List of Expenses

A&M Laundry	Dust Mops & Mats	\$ 133.92
AFLAC	Employee Contributions	\$ 142.86
Ahlers & Cooney PC	Legal Fees	\$ 3,925.00
Amaril Uniform Company	FR Clothing	\$ 528.22
Aureon	CALEA/SS7/Switching	\$ 137.87
B & K Embroidery	Company Clothing	\$ 23.54
Calix, Inc.	Operations Cloud	\$ 585.33
City of Laurens	Utility Billing	\$ 96,544.90
Cleveland, Chad	Meeting Expenses	\$ 259.00
Community First Broadcasting	Advertising	\$ 52.50
Consortia Consulting	Monthly Consulting Fee	\$ 1,200.00
Customers	Credit Refunds	\$ 51.89
Department of Energy	WAPA Power Bill	\$ 41,851.75
Employee Benefit Systems	Self-Funding- Administration	\$ 120.00
Employee Benefit Systems	Self-Funding- Claims	\$ 1,811.62
GFC Leasing – WI	Copier Leases	\$ 80.57
Grainger	Supplies	\$ 61.95
Howard E Nyhart Company	GASB 75 Report	\$ 1,450.00
Internal Revenue Service	Payroll Taxes	\$ 8,460.91
Interstate TRS Fund	TRS Fund Assessment	\$ 246.75

Iowa Department of Revenue	Sales Tax	\$	4,790.35
Iowa Department of Revenue	State Withholding	\$	817.85
Iowa Public Employees Retirement System	IPERS Contributions	\$	5,067.61
Laurens Municipal Power & Communications	Monthly Communications Bill	\$	98.40
Laurens Municipal Utilities	Monthly Utility Bill	\$	105.60
Laurens Plumbing	Tools	\$	64.19
Laurens Sun	Publication/Advertising/Subscription	\$	1,003.91
Library of Congress	SA1 Royalty Licensing Fees	\$	67.00
Long Lines	Communication Services	\$	8,581.72
Lumen Lexcis	Directory Listings	\$	36.45
Lumenserve	Tower Lighting Monitoring	\$	316.24
Merchant Bankcard	Credit Card Processing Fees	\$	27.45
Mid America Computer Corporation	Utility Billing	\$	896.71
NIMECA	Monthly Power Bill	\$	43,628.60
Office Elements	Office Supplies	\$	197.43
Paymentus Group Inc	Communications Credit Card Fees	\$	198.97
Paymentus Group Inc	Utility Billing Credit Card Fees	\$	356.62
Payroll	Salaried, Hourly & Overtime	\$	22,532.43
PLIC-SBD Grand Island	Life/Disability Insurance	\$	629.83
Pro Cooperative	Vehicle Fuel	\$	285.18
Pye-Barker Fire & Safety	Sprinkler System Inspection	\$	1,051.81
Qwest dba Centurylink-IA	Access Charges	\$	95.15
R & D Industries	Network Support	\$	18.00
Resco	Transformer Stand	\$	196.75
RSM US LLP	Network Support	\$	2,814.00
RSM US LLP	Network Server Upgrade	\$	2,223.38
Skarshaug Testing Lab	Glove Testing	\$	84.95
Unity Point Occupational Medicine	Testing Services	\$	42.00
US Card Systems	Credit Card Terminal Lease	\$	29.95
US Card Systems	Consulting Fees	\$	149.95
Verizon	Wireless Phone Service	\$	155.55
Visa	W2 Filings/Postermymwall	\$	213.94
Wellmark Blue Cross Blue Shield	Group Health Insurance	\$	8,101.30
	Total Expenses	\$	262,547.85

Trustees reviewed the Utility Funds Report, Investment Schedule, Income Statement, and Balance Sheet for February 2025.

Trustees reviewed interest rate quotes received to re-invest up to \$1,200,000. Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the quote from Community State Bank for a 12-month CD for \$800,000 in operating funds and the quote from Community State Bank for a 24-month CD for \$400,000 of non-operating funds. Ayes: All. Nays: None. Motion carried.

Discussion on service rules for large load interruptible transmission service customers. No action taken.

Discussion on the proposed ground lease for large interruptible electric load. No action taken.

Motion by Trustee Horsman and seconded by Trustee Runneberg to approve the Fee Proposal from CMBA Architects of \$20,000. LMPC and the City of Laurens will be splitting these fees. CMBA will design updates to the West and South entry doors for handicap accessibility as well as controlling access to City Hall. Ayes: All. Nays: None. Motion carried.

Discussion was held on our electric distribution transformers in the field and in inventory. No action taken.

Discussion was held on our EMC Insurance Package. The City Manager, on behalf of the City of Laurens, signed a document that changed the Agent of Record with EMC to Jason McCartan. The City of Laurens has 10 days in which to rescind the change. If they do not rescind the change, then Jason McCartan automatically becomes the agent for the EMC Insurance Package. The Board of Trustees came to the following conclusions:

- The Board of Trustees oppose the Agent of Record change and recommend that this be rescinded.
- The Board of Trustees supports the idea of getting competitive bids.
- Timing of getting competitive bids needs to be well in advance of our renewal so it is fair to all parties interested in providing quotes.
- The Board of Trustees directs the General Manager to draft a letter stating these conclusions so Board Chairman Ben Storms can sign it.
- The Board of Trustees also directs the General Manager to deliver a copy of the letter to each City Council member, the Mayor, and City Manager.

General Manager Update:

- Went over an email from Andy Koob, DGR Engineering that provided us an update on the West Generation Plant Additional Fuel Storage Project and the Relay Upgrades and SCADA System Replacement Project.
- Discussion was held on the Hy-Vee Aisles Online Program they just started in town. The Board of Trustees is thrilled that this service is offered and recommends that our citizens take advantage of this service.

There being no further business, the Chairman declared the meeting adjourned at 7:15 p.m.

Ben Storms

Chairman, Board of Trustees

ATTEST: Chad Cleveland
Secretary, Board of Trustees